

**DMFPD Meeting Minutes
September 17, 2014**

Joe Watts called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center.

Present were Joe Watts, Mark Matthews, Karen McKee, Skip Moreau, and several citizens.

Barry Cole got called out and is at a fire in California.

SECRETARY'S MINUTES

Minutes were emailed to all board members. Skip made a motion to accept the minutes and Karen 2nd the motion. Motion passes.

TREASURER'S REPORT

General Fund

Checks #2333-2355

Beginning Balance Aug		\$126,655.50
Fremont County Tax Deposit-Jul	\$7,945.24	
Bank Interest	\$1.10	
Paint rebates	\$20.00	
Workman's comp. refund from interim invoice	\$355.00	
Total Income Aug	\$8,431.20	
Net Income		\$135,086.70
Expenses		\$10,195.65
Checkbook Balance		\$124,891.05

Karen made a motion to accept the treasurer's report and Skip 2nd the motion. Motion passes.

Bills to be paid: Beginning Sept. 1st balance: \$124,891.05 County Tax deposit-Aug: \$7,287.17
Sept. total expenses: \$21,368.87 Ending checkbook balance: \$110,809.35

Karen reported that Answer Right sent us a bill that was over what the contract originally entailed- Skip stated that Answer Right will correct bill. The contract is for \$100/month for unlimited calling. We had several large bills such as the 65% advance made to Joe and Barry for the Snag Canyon fire that the district will be reimbursed later in the year. Furthermore, bills included Med 2 going into service and the CFR radio purchase. Karen made a motion to approve bills to be paid and Mark 2nd the motion. Motion passes.

2014 Budget Amendment Hearing- Resolution 09172014-01: A Resolution appropriating additional sums of money to defray expenses in excess of amounts budgeted for DMFPD for 2014 budget. Karen made a motion to pass Resolution 09172014-01 and Mark 2nd the motion. Motion passes.

CHAIRMAN'S REPORT

No Report.

Joe mentioned that we have one background check- Andrew Rose who will be a seasonal firefighter and has his engine boss qualifications. Karen made a motion to approve Andrew's

background check and Skip 2nd the motion. Motion passes.

ADMINISTRATION HOURS:

Mark-20 Karen-32 Skip-35 Joe-5

STATION REPORTS

Station 1: Training: 28 Maintenance: 21 Administration: 35

Total calls for station 1 were 11: 4 medical, 1 wild land fire, 3 MVA's, and 3 smoke siting. Todd requested that Barb Jackson who does all of the station's state reports be reimbursed for internet service charge of \$25/month. Skip made a motion we reimburse Barb \$25/month for internet service and Karen 2nd the motion. Motion passes.

Todd reported that the Academy program came out and he will have report and cost to board by next meeting.

CFR: Training: 10 Maintenance: 10 Administration: 5

Cotopaxi Fire & Rescue had 3 calls.

Steve and Jim requested 3 PO's for the following items:

1. Spill Tank kit (20 gallons each) X 5- \$545: Skip made a motion to approve Spill tank Kit PO and Karen 2nd the motion. Motion passes.
2. Items for children and staff (goodie bags) for Fire Prevention Day- \$999.92: Skip made a motion to approve PO for Fire Prevention Day and Karen 2nd the motion. Motion passes.
3. Rope rescue kit and Steve will provide training for personnel- \$2,500: Skip made a motion to approve PO for rope rescue kit and Mark 2nd the motion. Motion passes.

Steve reported that they have 2 people interested in volunteering at CFR, but only as medical personnel.

SECTION REPORTS

INSURANCE:

Mark presented the two bids to the board members and stated that with replacement costs going up, increase in volunteers, and making more runs will result in a premium increase. VFIS had a better policy and has a solid reputation with liability coverage for fire departments. The new policy will include primary liability coverage for personal vehicles for an extra \$200 and \$10,000 line of duty death for an extra \$212 for all volunteers at DMFPD. Karen made a motion we keep VFIS for our liability insurance and add the extra coverages mentioned above for DMFPD (approx. cost \$15,700) and Skip 2nd the motion. Motion passes.

COMMUNICATIONS:

Skip reported that the Cotopaxi repeater installation is scheduled for September 23 and should be up and running by the 24th.

Skip reported that we have used 235 minutes on the telephone answering service for the month. Steve was not getting called till 30 minutes after people are on the scene- Skip said this should not be a problem from now on.

MEDICAL:

Vickie is waiting on PO from the state for ambulance purchase- she will get an email and then a hard copy by mail.

Brush 2 & 4: Trucks are on stand-by and ready to go and crew is in place if DMVFD gets called out on a national fire.

OLD BUSINESS:

Todd is in the process of getting the contractor to come and talk with the new building committee to get some questions answered. Furthermore, several names and information for grant writers was given to him by Mark and Barry. He will follow through by contacting those leads.

EIN Committee Report- The following changes were set by the committee after reviewing the attorney's recommendations:

1. Change the name registered with the state to DMVFD. Karen made a motion to adopt this recommendation and Skip 2nd the motion. Motion passes.
2. Change the district by-laws per attorney recommendations from "3 days" to "72 hours"; clarify the person has to live in district (not just for 32 days); change the unexcused board meeting absence policy; stay with district by-laws and make appropriate changes. Karen made a motion to adopt these recommendations and Skip 2nd the motion. Motion passes.
3. At the beginning of the year when DMVFD changes the bylaws they need to follow the recommendation from the lawyer to appoint officers as acting board of directors for the station. Karen made a motion to follow this recommendation and Skip 2nd the motion. Motion passes.
4. Deer Mountain ambulance service only serves deer mountain area- County commissioner's granted the ambulance license under the station and set the boundaries for this area of operation. Mutual aid agreements with Ark River, CFR, AMR, and Custer County cover other areas. The recommendation is to keep EMS under Station #1. The board members, chiefs, and captains did not come to a mutual agreement on Deer Mountain ambulance service recommendation and will have the lawyer come to Station #1 to further discuss this issue. Skip made a motion that we bring the attorney to DM to clarify item #4 and Karen 2nd the motion. Motion passes. Karen made a motion that Vickie and Todd put their arguments together and she will do the same in regards to DM ambulance service to send to the attorney ahead of time before setting an appointment for her to meet with DMFPD to clarify issue and Skip 2nd the motion. Motion passes.
5. Stations will run their own finances and non-district entities do not have to report their finances to the district. Karen made a motion to adopt this recommendation and Skip 2nd the motion. Motion passes.
6. Karen made a motion that any money coming in that is earned by the fire trucks, brush trucks, and personnel goes into the district account and expenses comes out of the district account and Skip 2nd the motion. Motion passes.

The board unanimously agreed to follow the by-laws specifying that you need board approval for any PO of \$500 or more. In addition, Station 1 will contact Joe and Cotopaxi will contact Skip for any PO needs.

NEW BUSINESS:

Skip made a motion to appoint Karen to prepare the 2015 budget and get Station 1, CFR, and Medical to review on or before October 15 to present to the board for approval and Mark 2nd the motion. Motion passes. The budget meeting is scheduled for Friday October 3, 2014 at 3 pm at Station 1.

OPEN FORUM:

Skip expressed concern with district by-laws set by SDA title 32: No director shall receive any compensation as an employee of the special district and cannot receive compensation in excess of \$1600 per annum, payable not to exceed \$100 per meeting attended. The concerns are with Karen receiving compensation for bookkeeping work from the district and Barry and Joe receiving payments when called out on national fires. Skip made a motion that SDA title 32-1-902(3)(a), 32-1-902(3)(b) is sent for clarification from our lawyer in regards to compensation for DMFPD board directors.

ANNOUNCEMENTS:

The next meeting will be held at Deer Mountain Station 1 on October 15, 2014. Meeting will start at 1800 hours.

Skip made a motion to adjourn meeting and Mark 2nd the motion. Meeting is adjourned at 1950 hours.

Maria Matthews

Secretary