

**DMFPD Meeting Minutes  
November 19, 2014**

Barry Cole called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center.

Present were Barry Cole, Mark Matthews, Karen McKee, Skip Moreau, Joe Watts, and several citizens.

**SECRETARY'S MINUTES**

Minutes were emailed to all board members. Karen made a motion to accept the minutes and Mark 2<sup>nd</sup> the motion. Motion passes.

**TREASURER'S REPORT**

**General Fund**

Checks #2383-2408		
Beginning Balance Oct		\$109,853.01
Fremont County Tax Deposit-Sept	\$5,457.51	
Bank Interest	\$0.90	
Total Income Oct	\$5,458.41	
Net Income & Balance for Oct		\$115,311.42
Expenses		\$22,216.31
Ending Checkbook Balance		\$93,095.11
Total Funds		\$204,282.32

Karen made a motion to approve the treasurer's report and Joe 2<sup>nd</sup> the motion. Motion approved.

Bills to be paid: Beginning Nov. 1<sup>st</sup> balance: \$93,095.11 County Tax deposit-Oct.: \$3,352.31

Nov. total expenses: \$19,347.69 plus \$95 ending checkbook balance: \$83,549.03 minus \$95

Karen updated bills to be paid as of Tuesday which include the following additional bills:

Communication Solutions in the amount of \$6,449.30 and business radio licensing bill for \$95.

Karen made a motion to approve bills to be paid and Skip 2<sup>nd</sup> the motion. Motion carries.

Karen presented the 2015 budget proposal at the October's board meeting and budget hearing notice was posted in the Daily Record on October 18. The last revision on the budget was made on October 23; it was then posted at Station 1. The budget hearing was open for discussion and agreed upon by board members, chiefs, and captains. Karen made a motion to approve the proposed 2015 budget and Skip 2<sup>nd</sup> the motion. Motion passes. Resolution #20141119-01: DMFPD to adopt 2015 budget approval. Karen made a motion to pass resolution 20141119-01 and Joe 2<sup>nd</sup> the motion. Motion carries.

Karen received bill from Skip for the smoking building materials and she feels that it should be paid by station 1 account by the chief. After further discussion, it was decided that DMFPD would cover the cost. Joe made a motion to reimburse Skip \$140 for smoking building material and Mark 2<sup>nd</sup> the motion. Motion carries.

Karen emphasized the need for Todd to turn in all bills to her the Friday before the monthly board meeting; Heiman bill was 60 days overdue and other bills Todd had for weeks but waited until last minute to turn in. Todd clarified that this was the only bill he got from Heiman and he

had just received it. Karen made a motion that all bills that need to be paid be turned in to her by midnight the Friday before the scheduled board meeting and Skip 2<sup>nd</sup> the motion. Motion carries. Karen made a motion that Todd turn in the district's mailbox key tonight and Skip 2<sup>nd</sup> the motion. Motion carries. Karen made a motion that Mark get second key to the district's mailbox and Joe 2<sup>nd</sup> the motion. Motion carries.

### **CHAIRMAN'S REPORT**

Barry would like to ask everybody for their cooperation in conducting themselves as civil as possible. This includes board members, chiefs, and community members. There will be a 1st warning given to an individual acting in a disorderly conduct (e.g. using foul language) and 2nd warning will constitute removal from meeting. The sheriff will be called out if needed.

Barry received a letter from Organic Seed- Medical Marijuana Business located at 1785 Kit Carson Trail owned by Ryan Griego. Mr. Griego per business licensing requirements had to notify fire personnel of the business operating at above mentioned address. Additionally, Todd spoke to the manager at Organic Seed and they offered 2-1200 and 2-1500 gallon water tanks for use by the fire department if ever needed.

Barry has 4 background checks for new volunteers at Station 1: Jon Oldfield, Brandy Oldfield, Scott Hanlon, and Lance Thompson. Karen made a motion to accept the background checks and Joe 2<sup>nd</sup> the motion. Motion passes.

### **ADMINISTRATION HOURS:**

Barry-5 Mark-6 Karen-17 Skip-15 Joe-6

### **STATION REPORTS**

**Station 1:** Training: 35 Maintenance: 50 Administration: 35

Total calls for station 1 were 10: 3 smoke checks, 3 MVA's, 4 medical; 1 was flight for life.

Todd reported that the Snag Canyon paperwork has been completed and checks should be cut within the next couple of days and should be here by next week. He has no new information on the GSA grant at this time.

**CFR:** Training: 12 Maintenance: 6 Administration: 2

Cotopaxi Fire & Rescue had 2 calls.

Steve had a concern in regards to Phillip and Theresa Poindexter's petition to be part of DMFPD's response area that was requested back in February 18, 2013. He requested the board fill out paperwork for Poindexter so the business can operate according to building code requirements. The business is located along HWY 50 at the old Texas Creek Motorsports area. Poindexter offered 2 bays with security codes that the fire department can utilize to house fire trucks. Karen made a motion that we proceed with including Poindexter at 24366 US Hwy 50 and follow-up on their petition and Skip 2<sup>nd</sup> the motion. Motion carries. Karen made a motion to authorize Barry and Karen to work on the petition paperwork and Joe 2<sup>nd</sup> the motion. Motion carries.

## **SECTION REPORTS**

### **INSURANCE:**

Mark reported that he is currently working on bids from Pinnacle and VFIS for Workmen's Compensation which will renew at the first of the year. He emphasized the need to have an accurate account of active volunteers in order to keep the cost of insurance manageable. Furthermore, he stated that every time we add a new person the insurance goes up proportionately and if someone on the list is no longer going on calls it would be beneficial for the district to remove individual.

### **COMMUNICATIONS:**

Skip needs to get old Kenwood radios from Steve. He also needs a HYT hand held radio from Steve that is set-up on the Cotopaxi repeater in order to perform testing and programming. Steve reported that the AT&T tower installation by the AVA building is set to be up and running by middle of January.

### **MEDICAL:**

Vickie was concerned about bad cell reception on Blazing Saddles Rd. Skip stated that there are several spots with no service like Blazing Saddles Rd. and he continues to work on improving areas.

Vickie mentioned that she was approached by Jim and Rick about trying to get the ambulance by the 1<sup>st</sup> of January for Cotopaxi. Furthermore, the new ambulance for Deer Mountain should be delivered by the end of February, beginning of March and she is currently working on the medical changes.

Vickie would like the board to pay approximately \$1100 for the donation letter that will be sent to residents of the district which includes Cotopaxi and Indian Springs. Skip made a motion that DMFPD pay up to \$1500 for the donation and notification letter that will be sent to community residents about our ambulance services and Joe 2<sup>nd</sup> the motion. Motion carries.

### **OLD BUSINESS:**

Todd picked up a packet at the building department and would like to schedule a new building committee meeting to discuss the information. He will get a date that John is available and will call the rest of the members to schedule a meeting.

By Law changes- Karen updated the bylaws with new language per recommendations by the attorney:

1. Article 1 Section 4- eligible electors.
2. Article 1 Section 6A- Regarding special meetings.
3. Article 2 Section 3 Item 7- Board members' vacancies. Karen made a motion we approve these revised bylaws and Skip 2<sup>nd</sup> the motion. Motion carries.

### **NEW BUSINESS:**

Barry mentioned that the next board meeting was scheduled for December 10 and not the 3<sup>rd</sup> Wednesday of the month in order to approve the 2015 budget that needed to be finalized before the 15<sup>th</sup> of the month. If there is no objection from the board members, chiefs, and captains, we can schedule the meeting for the 3<sup>rd</sup> Wednesday in December since budget approval

was resolved today. Karen made a motion to switch next month's board meeting from December 10 to December 17 and Joe 2<sup>nd</sup> the motion. Motion carries.

Karen would like for everyone to consider a new 3<sup>rd</sup> place to post special meeting notifications and bring recommendations to the board to replace Cody Park Church. Station 1 and Cotopaxi Post Office will remain as the other two places to post notifications.

**OPEN FORUM:**

Skip would like to take this time to thank Vickie for covering extra shifts for him, her excellent job in running EMS, and helping with all the medical changes.

**ANNOUNCEMENTS:**

The next meeting will be held at Deer Mountain Station 1 on December 17, 2014. Meeting will start at 1800 hours.

Skip made a motion to adjourn meeting and Karen 2<sup>nd</sup> the motion. Meeting is adjourned at 1905 hours.

Maria Matthews

Secretary