

**DMFPD Meeting Minutes
January 21, 2015**

Barry Cole called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center. Present were Barry Cole, Mark Matthews, Karen McKee, Skip Moreau, Joe Watts, and several citizens.

SECRETARY'S MINUTES

Minutes were emailed to all board members. Karen made a motion to accept the minutes and Mark 2nd the motion. Motion carries.

TREASURER'S REPORT

General Fund

Checks #2438-2464		
Beginning Balance Dec		\$76,836.06
Fremont County Tax Deposit-Nov	\$7,160.52	
Transfer Funds from Medical Checking Acct.	\$24,177.74	
State Fire Payments-Barth, Standing Rock	\$7,565.88	
Medical Income	\$764.50	
Bank Interest	\$0.79	
Total Income Dec	\$39,669.43	
Net Income & Balance for Dec		\$116,505.49
Expenses		\$22,732.38
Ending Checkbook Balance		\$93,773.11
Total Funds		\$192,084.41

Karen made a motion to approve the treasurer's report and Skip 2nd the motion. Motion carries.

Beginning Jan. 1st Checkbook Balance: \$93,773.11 County Tax Deposit-Dec.: \$1,894.84
Jan. Total Expenses: \$24,850.01 Ending Checkbook Balance: \$79,949.48

Karen mentioned that we are in good shape from last year as a carry forward of approximately \$68,000 was budgeted and we are carrying forward \$93,773.10. The district can utilize the additional roughly \$25,000 by amending the budget. The bills included reimbursement for Upper Ark Wildfire Foundation for Winter Academy that Hanlon & Oldfield attended (\$316) that was previously approved at special meeting; printing for donation cards (\$1,892.87); and truck and equipment repair for Cotopaxi ambulance (\$685). Karen made a motion to approve bills to be paid and Mark 2nd the motion. Motion carries.

Karen wrote a thank you letter along with Vickie to Cody Park HOA for the \$1000 donation made to Medical. Karen made a motion that we send the thank you letter to Cody Park HOA and Barry 2nd the motion. Motion carries.

Karen reported that all transparency notices have been updated as of December 31, 2014. She will file the budget with DOLA this week.

CHAIRMAN'S REPORT

Barry took the time to thank Becky and Bonnie for volunteering their time to clean the fire station.

3 background checks: Broderic Gifford, Daniel Warner, and Leland Fedel. Barry made a motion to accept the background checks and Karen 2nd the motion. Motion carries.

ADMINISTRATION HOURS:

Barry-28 Mark-5 Karen-36 Skip-25 Joe-6

STATION REPORTS

Station 1: Training: 175 Administration: 291

Station 1 had 7 runs.

Joe mentioned that 4 firefighters attended the Winter Academy; 10 new firefighters have joined the department in the last month. The SCBA's need to be hydro tested along with Cotopaxi's per guidelines. He presented an idea of using signs that would be installed by the underground water tanks to clearly identify their location. This would simplify locating the water tanks for firefighters when out on a call. Joe will talk with Cody Park and other property associations in the area in regards to the installation of the signs. Furthermore, he would like to request approval for the following items: 2 yard dumpster for \$112/month to replace the trash cans; IRPG's are out of date and would like to reimburse each firefighter up to \$100 for the purchase of leather boots; \$1000 for S131 and RT130 PACK test workbooks and instructor; and sending 6 firefighters to the Colorado Fire Camp for \$3450. Karen made a motion that we pay \$1375 for flow testing 13 masks and 30 bottles and Mark 2nd the motion. With Joe abstaining motion carries. Karen made a motion to approve \$112/month for 2 yard dumpster, \$100 reimbursement for IRPG's, \$1000 for S131 and RT130 workbooks and instructor, sending 6 firefighters to the Colorado Fire Camp class for \$3450, and paying Tom Englehart \$100 plus \$5 for each card for teaching CPR class to approximately 10 volunteers. Mark 2nd the motion. With Joe abstaining motion carries. Karen made a motion to reimburse firefighters up to \$100 each for purchase of wild land approved boots and Mark 2nd the motion. With Joe abstaining motion carries.

CFR: Training: 14 Maintenance: 18 Administration: 18

Cotopaxi Fire & Rescue had no runs.

Ken reported that Cotopaxi has 2 new volunteers that joined the fire department. There were 25 lights ordered and Cotopaxi is getting 8. Cotopaxi brought back 6 Kenwood radios.

MEDICAL:

Medical had 3 runs. Vickie mentioned that Medical is running on their own and are using their own numbers when communicating on radio such as EMT 1 and Driver 1. Vickie said that the siren on her truck is not working and would like the board to replace it at the cost of (\$150-400). A PO will be done by Skip to purchase siren for Vicky and he will bring bill to next month's board meeting.

Linda has 2 lights that she will donate to volunteers.

SECTION REPORTS

INSURANCE:

Mark reported no incidents for the past month. He would like for Cotopaxi and Vickie to either email or call him with an updated roster and keep him apprised of any new volunteers. Otherwise, we will have new volunteers running calls without worker's comp coverage.

COMMUNICATIONS:

Skip has a recommendation on how to maintain accountability for all radios given to volunteers. He suggests a letter with a disclaimer that each volunteer would sign at the time that a radio gets assigned.

Skip wanted to clarify that Custer dispatch is limited with space and personnel; as a consequence they are backlogged and can no longer help Deer Mountain with dispatch services. He spoke with Lisa in Florence and we are to call them on one of the 2 channels of the 800 radios. One of the channels will be used by the ambulance and one for fire services. This will take effect this coming Tuesday or Wednesday and we are to call Florence until the new communication center is up and running.

Cotopaxi currently has 14 unused HYT radios that Station 1 can have and Cotopaxi in return would get credit for each radio on their budget. Karen made a motion that 10 of the 14 unused HYT radios from Cotopaxi goes to Station 1 and their budget be credited by total cost of 10 radios. Barry 2nd the motion. Motion carries.

Linda would like to have her broken Kenwood radio replaced/repaired- Skip will take care of it.

OLD BUSINESS:

The tank transportation will be put off until the ground can be prepared and at that point Gary will transport as originally planned. Joe said that the crane to load the tanks costs \$120/hour. Skip will bring the paperwork signed by the Commissioner's office signing off tanks as DMFPD property.

Skip provided the board with paperwork for Med 3 that needs signatures for the sale of vehicle to Howard Fire Department. Karen made a motion that we sell the 1997 Ford Expedition as is in the amount of \$500 to Howard and we will loan them the 800 radio which they will return to DMFPD within 7 days after they receive notice that we need it returned. Barry 2nd the motion. Motion carries. The \$500 from the sale of Med 3 will be split between DMFPD and Red Suspenders.

Joe mentioned that he is researching the possibility of leasing the new building construction which requires a 20% down payment of total cost. He will form a new building committee that will further research matter and present a proposal to the board.

Karen made a motion to pass Resolution #20150121: establishing the DMFPD agenda notice posting locations to be Cotopaxi Post Office, Community Bulletin Board at Station 1, and Bulletin Board at Main Entrance to Indian Springs. Barry 2nd the motion. Motion carries.

NEW BUSINESS:

Barry discussed utilizing the GSA rate for the per diem rate given to all volunteers traveling for training classes. Barry made a motion that we give all firefighters a per diem based on the GSA rate for gas, lodging, and meals. Mark 2nd the motion. Motion carries.

Galen Murray, a volunteer firefighter is requesting support from DMFPD for a park proposal that he is currently working on with the County Commissioner. After discussion, it was decided that

the district can support the park proposal as far as land provision, but monetarily the board cannot utilize taxpayer's money for a park project. Barry made a motion that we appoint Galen Murray the point man for the GSO grant in pursuit of the park development, but not commit financial support. Skip 2nd the motion. Motion carries.

Barry stated that currently our background checks only include the state of Colorado. We should have a more comprehensive check that would include a nationwide search. Barry made a motion that DMFPD start doing national background checks on all new applicants (volunteers) at approximate cost of \$40-50 per check and Skip 2nd the motion. Motion carries.

Karen is currently working on a PPE grant application for 15 sets of bunker gear and 12 fire shelters; she's about 75% done with grant and will submit it by January 30, 2015 deadline. She is not charging the district for her time. Barry made a motion that Karen submits the grant for firefighters' PPE at no charge to the district and Skip 2nd the motion. Motion carries.

OPEN FORUM:

John Birkenfeld submitted an invoice to DMFPD for removal of 15 trees cut down at \$20 each for a total of \$300 for the Sawyer class training and education. Barry said that he would pay the \$300 to John. John requested the money be donated to EMS.

Skip brought to the attention of the board his concerns with how he was terminated from DMVFD by the Station 1 Chief. After extensive discussion between the board and citizens, Joe and Skip agreed that Skip will return to the fire department as a volunteer effective immediately.

ANNOUNCEMENTS:

The next meeting will be held at Deer Mountain Station 1 on February 18, 2015. Meeting will start at 1800 hours.

Barry made a motion to adjourn meeting and Mark 2nd the motion. Meeting is adjourned at 2035 hours.

Maria Matthews

Secretary