

**DMFPD Meeting Minutes
March 18, 2015**

Barry Cole called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center. Present were Barry Cole, Mark Matthews, Karen McKee, Skip Moreau, Joe Watts, and several citizens.

SECRETARY'S MINUTES

Minutes were emailed to all board members. Karen made a motion to accept the minutes and Mark 2nd the motion. Motion carries.

TREASURER'S REPORT

General Fund

Checks #2465-2502		
Beginning Balance Feb		\$80,350.53
Fremont County Tax Deposit-Jan	\$10,217.99	
Office Depot (return items for tax credit)	\$96.27	
Proceeds from sale of Med 3	\$500.00	
Medical Income: Patient payments	\$213.21	
John Barth: return of overpayment	\$259.17	
Glen Vista HOA donation	\$250.00	
State Fire Payment: Snag Canyon	\$23,327.39	
Bank Interest	\$0.68	
Total Income Feb	\$34,864.71	
Net Income & Balance for Feb		\$115,215.24
Expenses		\$16,768.99
Ending Checkbook Balance		\$98,446.25
Total Funds		\$209,058.81

Karen made a motion to approve the treasurer's report and Barry 2nd the motion. Motion carries.

Beginning Mar. 1st Checkbook Balance: \$98,446.25 County Tax Deposit-Feb.: \$56,593.57

Mar. Total Expenses: \$12,481.81 Ending Checkbook Balance: \$143,618.96

Karen reported that we received \$56, 593.57 in taxes and a Firefighter Safety Grant for SCBA maintenance \$966.08; final payment was made to Joe and Barry for Snag Canyon fire; The \$300 that was approved for painting station ended up being \$318.70 due to additional paint purchase for the ceiling; reimbursement made to Station 1 for key pad lock (kitchen door) \$153.70. Karen made a motion to approve bills to be paid and Mark 2nd the motion. Motion carries.

Skip brought a misplaced check that was made out to him in 2012 from DMFPD; he would like the check replaced if possible. Karen made a motion to replace check from 11/20/12 in the amount of \$173.64 for Skip and Barry 2nd the motion. Motion carries.

Karen ran a profit and loss report for Brush 2 and Brush 4 since their inception: Brush 2 was sent to the Snag Canyon fire bringing in \$16,283.20 but is still \$13,292 in the red. Brush 4 is currently netting \$235.12.

CHAIRMAN'S REPORT

No Report.

ADMINISTRATION HOURS:

Barry-10 Mark-5 Karen-27 Skip-10 Joe-3

STATION REPORTS

Station 1: Training: 96 Maintenance: 113 Administration: 77

Station 1 had 5 runs.

Joe mentioned that Station 1 sent letters requesting equipment be returned and has received 2 or 3 responses to date. He has not heard from Jerry and Dennis Sibila and Jason Dawson; He is now escalating it to the district to request their gear be returned. Joe is requesting \$75 per book plus \$25 for state certificate for 6 firefighters to take an EMR class at a total cost of \$600. The instructor from the Royal Gorge will provide the class at no charge to DMFPD. He would like for volunteers to wear duty shirts for open houses, meetings, etc. to represent the DMVFD in a professional manner- He is requesting reimbursement for shirts and key pad lock \$908. In addition, he is requesting the district pay for patches and monogramming for shirts \$610. The fire department volunteers will all work together to pick up the whole lot, clean playground, and paint -he will need a 40 yard dumpster at \$825. Currently, we have 3 A faller and 2 B faller trainees and he needs 12 rolls of tree flagging tape at \$42. Brush 2 needs brackets for drip torches, 3 belt pouches for chainsaw chaps \$123.50. Karen made a motion to reimburse Station 1 for the following: \$789 for 41 shirts; \$119 for key pad lock (PPE room) \$908.84. Mark 2nd the motion. With Joe abstaining motion carries. Karen made a motion that DMFPD approve purchase request for the following items: \$610 for patches and monogramming on 41 shirts; \$825 for 40 yard dumpster; EMR class books and certificates \$600; 12 rolls of flagging tape \$42; 2 drip torch brackets \$123.50; 3 belt pouches for chainsaw chaps \$73.50 and shipping of \$18 for a total amount of \$2,292. Mark 2nd the motion. With Joe abstaining motion carries.

The board discussed concerns with paying for classes/books for volunteers who end up dropping out resulting in a lot of waste of taxpayer's money. The board discussed the possibility of requiring volunteers provide 1 to 2 years of service or reimburse/return the cost of classes/books to the district if they drop out of classes. Vickie mentioned that she requires Medical volunteers sign a contract stating he/she will provide 1 to 2 years of service or if unable to fulfill contract, the individual will reimburse the cost of class/books to the department.

CFR:

Barry read a letter from Ricardo Galvan (Ric) stating his resignation from Cotopaxi Fire and Rescue as Assistant Chief and firefighter effective today March 18, 2015. All equipment and PPE will be returned and he needs the official liability letter to state that all equipment was returned and signed.

MEDICAL:

Vickie said that in conversations with Ric, she feels that Ric quit due to the fact that DMFPD gives CFR difficulty in approving expenditures and not having a good line of communication between the board and Cotopaxi. AVA will still be running calls but that puts a

lot on Vickie having to cover the entire area. Vickie would like all medical issues discussed with her. She reported that Med 2 is being relicensed and Med 1 is coming out of service as soon as the new ambulance arrives, so no need to relicense. The new ambulance status is the same- still waiting on chassis. Vickie is working on Medical SOP's and will bring them to the board by next month's board meeting.

Skip reported that Cotopaxi turned in 10 radios to DMFPD leaving them with 13 radios on hand and in return they will get credit on their budget.

SECTION REPORTS

INSURANCE:

Mark mentioned that he received an email from T. Charles Wilson stating that we did not have enough doctors for our Worker's Compensation program. We now have the 4 doctors required (2 in Cañon City and 2 in Salida). These four doctors are to be utilized if there is ever a worker's compensation claim filed by any DMFPD volunteer personnel.

COMMUNICATIONS:

Skip contacted the FCC to find out if we can do away with the variance beeping sounds on radios. The best way to accomplish this is by training all volunteers to sign off with their call sign. Skip informed the board that the Homeland Security Program enforces narrow band communications and they can charge entities with a \$10,000 fine for each violation. Skip is requesting an 800 Antenna for the roof of Station 1 at the cost of approximately \$100. A duplexer installation is needed in Cotopaxi that will combine all signals into one antenna. The technician will be setting up the variance beeping on both repeaters at 12 hour intervals sometime in the next week. Karen made a motion to approve antenna for up to \$100 and Mark 2nd the motion. Motion carries.

OLD BUSINESS:

Joe brought the plans for the new building to the board. He is looking at two leasing companies and would like permission from the board to get architectural drawings. Karen made a motion that Joe proceeds with acquiring bids on architectural drawings and come back with that information at next month's board meeting. Mark 2nd the motion. Motion carries.

Barry will contact the Poindexters' in regards to the outstanding bill for inclusion process and decide on what they can provide DMFPD in regards to storage of ambulances/trucks.

Karen had given all board members, Chiefs, and Captains copies of the new DMFPD bylaws at February's board meeting and we need to approve the bylaws. Karen made a motion to approve bylaws and Joe 2nd the motion. Motion carries.

Firefighter Safety Grant update - they will have an answer by the end of March or first part of April.

NEW BUSINESS:

The board discussed providing compensation for the Medical Captain for attendance at board meetings, the same as Chiefs from Station 1 and Cotopaxi are compensated for their

attendance. EMS is now under the district effective at October's 2014 meeting and payment will be made retroactive to include from November 2014 - March 2015. Karen made a motion to reimburse Vickie (Medical Captain) for a total of 5 months (\$375) and continue to pay Medical Captain for attendance at the monthly board meetings. Joe 2nd the motion. Motion carries.

Karen said that we received the application for exemption from the accountant and we need to pass a resolution. Karen made a motion that we pass Resolution/Ordinance for Exemption from Audit for fiscal year 2014 for DMFPD (pursuant to Section 29-1-604, C.R.S.) and that we approve our exemption from audit. Barry 2nd the motion. Motion carries.

Karen mentioned that the County Clerk and Recording office requires the board verify that all addresses are in the district which is mandated by the state of Colorado. The County Clerk's office recommended the GIS office to produce address list. The GIS office charges \$65/hour to produce list that will take between 3-4 hours not to exceed \$200. Karen made a motion that we have the GIS office produce address list for the district at a cost not to exceed \$200 and Mark 2nd the motion. Motion carries.

Skip mentioned that the smoke stack shack has been taken over by Red Suspenders and they are using it as storage. He would like to place the items in boxes and secure it.

OPEN FORUM:

Skip discussed concerns Cotopaxi has with the DMFPD board. Cotopaxi Fire & Rescue would like to be treated on an equal basis with Station 1. They often feel like the stepchild and that their needs are not accommodated by the board. The board and members of the community agreed that CFR and DMFPD need to talk about this situation and come up with a solution to better service the whole district. The board agreed to have Skip speak with them first and then possibly set-up a meeting between CFR and DMFPD board of directors.

Scott, a board member from Indian Springs Homeowners Association was in the meeting via phone conference and he took this time to mention that he will be sending an email outlining what is going on in Indian Springs. He will list some of their wants and needs that have not been discussed with the district.

ANNOUNCEMENTS:

The next meeting will be held at Deer Mountain Station 1 on April 15, 2015. Meeting will start at 1800 hours.

Barry made a motion to adjourn meeting and Mark 2nd the motion. Meeting is adjourned at 1920 hours.

Maria Matthews

Secretary