

**DMFPD Meeting Minutes
April 15, 2015**

Barry Cole called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center. Present were Barry Cole, Mark Matthews, Karen McKee, Skip Moreau, Joe Watts, and several citizens.

CHANGES TO AGENDA

Joe requested discussion of Land purchase be added to new business.

SECRETARY'S MINUTES

Minutes for March 18 board meeting and April 10 special meeting were emailed to all board members. Karen made a motion to accept the minutes and Joe 2nd the motion. Motion carries.

PUBLIC INPUT

Barry mentioned that from now on there will be a 3 minute time limit at monthly board meetings for any issues that the public wants to address with the board pursuant to §18-9-108, C.R.S.

TREASURER'S REPORT

General Fund:

Checks #2544--2573		
Beginning Balance Mar		\$98,446.25
Fremont County Tax Deposit-Feb	\$56,593.57	
Medical Income: Patient payments	\$50.00	
Home Depot: return excess paint	\$44.87	
CSD FF Safety grant	\$966.08	
Bank Interest	\$1.15	
Total Income Mar	\$57,655.67	
Net Income & Balance for Mar		\$156,101.92
Expenses		\$14,751.06
Ending Checkbook Balance		\$141,350.86
Total Funds		\$252,759.11

Karen made a motion to approve the treasurer's report and Mark 2nd the motion. Motion carries.

Beginning Apr. 1st Checkbook Balance: \$141,350.86 County Tax Deposit-Mar.: \$22,358.33

Apr. Total Expenses: \$24,524.64 Ending Checkbook Balance: \$139,331.41

Karen mentioned that there are a few additions to bills: Indian Springs Electric & Propane \$183.87; Lance for driving 4 people to wildland camp \$94.30. The following large bills include: Lease payment for Holmatro equipment \$5,786.31; Colorado Fire Camp that was pre-approved by the board \$2,950; and VFIS quarterly insurance payment \$3,761. Karen made a motion to approve bills to be paid and Barry 2nd the motion. Motion carries.

Karen reported that we received a \$100 donation that she will deposit tomorrow. She ran a Profit & Loss Report and it shows medical and administrative expenses are over budget to date. We

did not plan for the repeaters so at this time the communications section is over budget. Karen recommends that the Profit & Loss Report is printed quarterly instead of monthly and if anyone would like a copy before that time, she will be glad to send requesting individual a copy. Karen made a motion that the Profit & Loss Budget Report is printed quarterly and Joe 2nd the motion. Motion carries.

CHAIRMAN'S REPORT

Barry explained that the district's attorney advised the board not to discuss background checks in public meetings. The board must request an executive session to discuss the background checks and then resume with the regular public meeting as scheduled. The attending citizens stepped out to the porch.

- Barry made a motion to go into executive session at 1810 hours and Karen 2nd the motion. Motion carries.
- Barry made a motion to end executive session at 1815 hours and Karen 2nd the motion. Motion carries.

The public was allowed back and regular meeting proceeded at this time.

Barry made a motion to accept the following background checks: Michael Gonzalez, Jesse Sloan, and Justin Savoie. Karen 2nd the motion. Motion carries.

ADMINISTRATION HOURS: Barry-14 Mark-5 Karen-27 Skip-10 Joe-2

STATION REPORTS

DMVFD: Training: 343 Maintenance: 47 Administration: 128
Station 1 had 3 runs.

Joe said that the brush trucks need Bendix Radios and possibly 2 mics. We have a new firefighter I and new engine boss ready to go on national fires that will benefit the district monetarily and provide our firefighters with experience. The EMR class has been postponed until the fall. We have two 20,000 gallon tanks that need to be buried 5 feet below the surface; Gary and Lee have volunteered to help us. Both Gary and Lee felt that a 6 inch concrete base needs to be laid to support the tanks- Joe is requesting permission to check on price for concrete and will bring that information to the board next month. Code enforcement officer did not allow the demolition of white trailer, but Joe was told that the fire department can burn trailer and use it as a training exercise. Joe sold the trailer he had donated to Station 1; he utilized that money to purchase the television donated to Station 1. Furthermore, he explained that CFR and Indian Springs are now under Station 1 management and will be restructured as Station 2 and Station 3.

The following are purchase/expense requests:

1. 4 volunteers to Rope Rescue Class- \$875/per person for 5 days to include meals and lodging.
2. Send many volunteers to Summer Academy in Salida- \$6308; the district may get \$3036 reimbursed from BLM for the class portion.
3. 4-Type 3 harnesses (\$475each), 4 repelling helmets- \$2440.
4. Parts and 2 batteries for Brush 3- \$246; Barry did not charge any labor for the work.

Karen made a motion to approve sending 4 people to Rope Rescue class at a total cost of \$3590 and Mark 2nd the motion. With Joe and Barry abstaining motion carries. Karen made a motion

to send many volunteers to the Summer Fire Academy to better prepare our firefighters at a total cost of \$6,308 and Mark 2nd the motion. With Joe and Barry abstaining motion carries. Karen made a motion to purchase 4-type 3 harnesses and 4 repelling helmets at \$2,440 and Mark 2nd the motion. With Joe and Barry abstaining motion carries. Karen made a motion to pay for parts and 2 batteries on Brush 3 at \$246 and Barry 2nd the motion. Motion carries. Joe let everyone know how important it is for volunteers to attend fire school courses to better prepare the department to provide fire services.

DMFPD/EMS:

Vickie covered EMS for the month of March except for 3 days she had off. The expected delivery for the new ambulance is June 1. She turned in a copy of the Medical SOP's to Barry- if anyone wants a copy to review them, please request from the board.

SECTION REPORTS

INSURANCE:

Mark said he received a new worker's comp and facilitator's information bulletin and he placed a copy at Station 1. This bulletin details what a volunteer has to do and lists worker's compensation doctors that can be seen when filing a claim.

COMMUNICATIONS:

Skip has the following purchase requests: Medical supply room digital keypad lock; HYT radios programming cables- software will be supplied by company and Skip is considered a technician under their license. Joe would like for Skip to get quotes for the 4 Bendix radios, 2 programmable mics for mobiles, and 2 additional clamshells. Karen requested that Skip downloads the software on the Station 1 laptop. Skip made a motion to approve purchase of communication's software and programming cables, and medical supply room keypad lock at the cost of up to \$519. Joe 2nd the motion. With Skip abstaining motion carries.

UNFINISHED BUSINESS

Joe reported that at the special meeting held on April 10, the board approved acquiring structural drawings for the new building at Station 1 at the cost of \$5000.

The board discussed how much to bill the Poindexters' for inclusion process since DMFPD no longer requires storage services. Barry made a motion to bill the Poindexters' \$500 of the \$848 bill for inclusion process and Mark 2nd the motion. Motion carries.

Chief Joe Watts and DMFPD have sent letters requesting the return of equipment from inactive volunteers to no avail. Barry recommends the district gets the attorney involved in this matter. Barry made a motion that we ask our attorney to write a collection letter on behalf of the district requesting the return of outstanding equipment from inactive volunteers. Joe 2nd the motion. After discussion and voting the motion failed. Barry then made a second motion, that the district sends a letter to inactive volunteers whom are delinquent in returning equipment. The letter should state that we will pursue legal action through our attorney if we do not get a response by a certain date. Also, include that this is a financial burden on the district. Joe 2nd the motion. Motion carries.

Firefighter Safety Grant – DMFPD was not selected as a recipient. Barry expressed gratitude to

Karen, on behalf of the district and fire department for taking the time to write and submit the application for the grant.

NEW BUSINESS

Joe went to the Glen Vista POA meeting where he was informed by a realtor of 4 acres for sale at \$4000 across from Station 1. The land has a lot of potential for trainings, helipad, etc. Skip made a motion to give Joe the authority to spend up to \$4000, but to negotiate for a lower price for the purchase of the property across from Station 1. Barry 2nd the motion. Motion carries.

Barry mentioned that Indian Springs will need a building and they are currently working on a grant. Regardless of whether they get the grant, DMFPD needs to be aware that a purchase of a building is necessary.

Pete needs to work with Skip on communications situation in Indian Springs. He was also wondering if having a landline would be prudent for them. Pete needs an 800 radio that will be provided for him at the end of this meeting. Pete informed everyone that ISLA's next meeting is scheduled for Friday May 8.

Skip requested that DMFPD's secretary write a letter of appreciation to the Fremont County Commissioners for donating the two water tanks to Station 1.

ANNOUNCEMENTS

The next meeting will be held at Deer Mountain Station 1 on May 20, 2015. Meeting will start at 1800 hours.

Barry made a motion to adjourn meeting and Mark 2nd the motion. Meeting is adjourned at 1859 hours.

Maria Matthews

Secretary