

**DMFPD Meeting Minutes
June 17, 2015**

Barry Cole called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center. Present were Barry Cole, Mark Matthews, Karen McKee, Skip Moreau, Joe Watts, and several citizens.

CHANGES TO AGENDA

Karen requested discussion of Wells Fargo deposit box be added to old business.

SECRETARY'S MINUTES

Minutes for May 20 board meeting were emailed to all board members. Barry made a motion to accept the minutes and Mark 2nd the motion. Motion carries.

TREASURER'S REPORT

General Fund:

Checks #2608-2638		
Beginning Balance- May		\$138,824.55
Fremont County Tax Deposit-Apr	\$50,786.09	
Medical Income	\$1,688.00	
Bank Interest	\$1.49	
Total Income May	\$52,475.58	
Net Income& Balance for May		\$191,300.13
Expenses		\$22,490.74
Ending Checkbook Balance		\$168,809.39
Total Funds		\$285,670.79

Karen made a motion to approve the treasurer's report and Joe 2nd the motion. Motion carries.

Beginning June 1st Checkbook Balance: \$168,729.39 County Tax Deposit-May: \$12,190.04

June Total Expenses: \$10,270.72 Ending Checkbook Balance: \$170,698.71

Karen mentioned the following additional bills: Pete Sardaczk for fuel for Brush 31 \$30.07 and Scott Hanlon for mileage for fire camp in Salida \$66.70. Karen made a motion to approve bills to be paid and Joe 2nd the motion. Motion carries.

Karen reported that the application for exemption for the district has been approved by the state.

CHAIRMAN'S REPORT

Barry has 1 background check for a new firefighter for Station 3. Barry made a motion to accept Scott Fallis as a volunteer firefighter and Mark 2nd the motion. Motion carries.

ADMINISTRATION HOURS: Barry-10 Joe-2 Karen-27 Mark-2 Skip-15 Maria-4

STATION REPORTS

Stations 1,2 & 3: Training: 412 Maintenance: 152 Administration: 50

DMVFD had 8 runs.

Joe has the following reimbursement requests: Lawn mower \$149 and 4 tarps \$25.92 for a total

of \$174.92. Karen made a motion to approve reimbursement request of \$174.92 and Barry 2nd the motion. With Joe abstaining motion carries. Joe provided a copy for all board members detailing the purchase requests: Page 1 total \$1849.96 and page 2 totals to \$2473.75 plus fittings for Cody Park \$150. Karen made a motion to approve purchase requests from page 1 \$1,849.46 and page 2 \$2,473.75 plus fittings for Cody Park \$150. Mark 2nd the motion. With Joe abstaining motion carries.

Karen mentioned that the 2014 VFA grant that Todd had applied for has been awarded to the department. Karen has completed and mailed the paperwork required to receive the funds. The grant will pay up to 50% which is approximately \$6,700 towards wild land gear and equipment. The 2015 grant will be announced soon.

Brush 12- the engine on pump has lost power per Barry. Daco Trucking and Darley pumps warranty does not include shipping or mechanics to come inspect the pump. Barry has been in contact with an engineer in Wisconsin who suggested we pull pump off and ship it for diagnosis and possible repair. The shipping cost one way is approximately \$370 (We don't know at the moment if the pump will be shipped back or if we will get a different pump). The repairs are under warranty if they can find a problem with the pump; at that point we will find out the amount for return shipping, if there is a charge.

Joe also reminded the board that Station 2 will need work on the outside of the building before the fall.

DMFPD/EMS:

Vickie emailed Barry letting him know that she was at a conference and unable to attend the board meeting. The ambulance is ready and Vickie is waiting on grant check to pay and pick up the ambulance. Skip mentioned that it was best to purchase a reconditioned AED since batteries and charger are about \$400. Skip made a motion to approve the purchase of 1 AED battery and 3 pads (2 adult & 1 infant) for ambulance not to exceed \$350. Barry 2nd the motion. With Skip abstaining motion carries.

SECTION REPORTS

INSURANCE:

Mark is waiting for Galen to provide him with the playground specifications in order to pursue insurance estimates.

COMMUNICATIONS:

Skip provided the board with the 2 bids for Bendix radios with complete accessories: 1 bid came at \$8,496 and the second bid at \$7,149. The board agreed that with one truck down, there is no point in spending that amount of money and decided to purchase 1 Bendix King and some needed accessories for the time being. Skip made a motion that the board approves the purchase of 1 Bendix radio with all accessories at \$1784 and Joe 2nd the motion. Motion carries.

Skip mentioned that HYT radios are inferior, not user friendly, and difficult to program so he would like the board to consider using other radios. He will research into purchasing 800 radios for the district. The Cotopaxi VHF repeater pair license is up for renewal in August and Skip would like to see the board renew the license. Skip made a motion to renew the FCC Cotopaxi

repeater pair license in August not to exceed \$500 and Joe 2nd the motion. Motion carries.

OLD BUSINESS

- The bid for the new building came at \$765,000. Joe is meeting with the new building committee to come up with alternate ideas for building project and will get back to the board. The department will submit for public bids later in the process.
- Barry read the Medical SOP's provided by Vickie and he feels that they are fine as is. Barry asked Skip to relay to Vickie that she consider writing bylaws for the medical entity.
- Karen said that the paperwork for the lot purchase has been sent to the title company and closing should be within the next two weeks.
- Station 3 fuel and equipment has been taken care of and Barry said that DMFPD will be paying half of the \$265 as agreed at last month's board meeting.
- Station 2 records - Barry mentioned that the attorney recommends we send a letter to the former Chief and Assistant Chief inquiring about the missing personnel records. In addition, a letter should be sent to affected individuals of misplaced/missing records. Finally, the district should report the missing files with the local Sheriff. Barry made a motion to follow attorney's advice and Karen 2nd the motion. Motion carries.
- The equipment return requests have been exhausted with numerous letters to no avail and the district decided to drop the matter.

Wells Fargo Deposit Box- DMFPD received a bill for \$285 which includes 2013-2015. The bank has Sandy Specht as the contact person which she was not aware; she is going to the bank to inquire into matter. Karen would like the boards' permission to pursue getting a signed contract from Wells Fargo and getting more information in regard to this account. Karen made a motion that her name gets added to DMFPD's safety deposit box account and Joe 2nd the motion. Motion carries.

District Letterhead- Barry made a motion to change the district's letterhead with option #2- blue/white logo and Mark 2nd the motion. Motion carries.

ANNOUNCEMENTS

The next meeting will be held at Deer Mountain Station 1 on July 15, 2015. Meeting will start at 1800 hours.

Barry made a motion to adjourn meeting and Joe 2nd the motion. Meeting is adjourned at 1910 hours.

Maria Matthews

Secretary