

**DMFPD Meeting Minutes
July 15, 2015**

Barry Cole called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center. Present were Barry Cole, Mark Matthews, Karen McKee, Skip Moreau, Joe Watts, and several citizens.

CHANGES TO AGENDA

Maria requested special meeting minutes for June 22, July 6, and July 10 be added for approval on secretary's minutes. Joe requested run reports be added on new business.

SECRETARY'S MINUTES

Minutes for June 17 board meeting, and special meeting minutes for June 22, July 6, and July 10 were emailed to all board members. Karen made a motion to approve all the minutes and Mark 2nd the motion. Motion carries.

PUBLIC INPUT

Patti mentioned that the community newsletter will be ready by the first week of August and she would like input from the board, fire station, and Chief before printing it. EMS has an upcoming benefit scheduled for August 20, 2015. Red Suspenders will host two benefits for EMS per year and dates will be determined when they work on their calendar.

TREASURER'S REPORT

General Fund:

Checks #2646-2676		
Beginning Balance- June		\$168,729.39
Fremont County Tax Deposit-May	\$12,190.04	
Medical Income	\$50.00	
Bank Interest	\$1.43	
Total Income June	\$12,241.47	
Net Income & Balance for June		\$180,970.86
Expenses		\$12,097.18
Ending Checkbook Balance		\$168,873.68
Total Funds		\$288,735.21

Karen made a motion to approve the treasurer's report and Joe 2nd the motion. Motion carries.

Beginning July 1st Checkbook Balance: \$168,873.78 County Tax Deposit-June: \$23,873.65

July Total Expenses: \$43,446.89 Ending Checkbook Balance: \$125,426.89

Karen mentioned the following additional bills: Andy Franklin for second concrete pour \$3000; Garren, Ross & Denardo for 2014 accounting \$212.50; Gary Pickens for road gratings \$42.16; and Heiman Fire Equipment for purchase of firefighting equipment \$1,013.43. Karen made a motion to approve bills to be paid and Barry 2nd the motion. Motion carries.

Karen provided the board with the Profit & Loss Budget Report through the end of June. She is working with Joe and Vickie to finalize the 2015 budget amendments to allocate money that has not been budgeted. Karen has a bill from Skip for a power supply for the 800 mobile radio for

\$78.49. Karen made a motion to pay skip the \$78.49 for power supply and Barry 2nd the motion. Motion carries.

CHAIRMAN'S REPORT

Barry mentioned that Scott Fallis is on speaker phone listening to board meeting. Scott is a new firefighter in Indian Springs as well as a member of the homeowner's association. Scott said that they are currently working with the planning & zoning department of Fremont County for a 1 acre lot and eventually will look at cost for a new building for Station 3.

Barry has 2 background checks: Mark Rowland (EMT/Firefighter- Station 2) and Ronald Brooks (Firefighter- Station 1). Barry made a motion to accept Mark Rowland and Ronald Brooks as new volunteers for DMVFD and Mark 2nd the motion. Motion carries.

ADMINISTRATION HOURS: Barry-5 Joe-2 Karen-100 Mark-8 Skip-15 Maria-6

STATION REPORTS

Stations 1, 2 & 3: Training: 90 Maintenance: 320

DMVFD had 9 runs.

Joe has reimbursement requests totaling \$3,114.23 plus purchase of wax for Becky at \$23.75/gal- 4 gallons totaling approximately \$75. Karen made a motion to pay DMVFD for reimbursement requests at \$3,114.23 plus 4 gallons of wax for Becky at a cost of approximately \$75. Skip 2nd the motion. With Joe abstaining motion carries. Joe has the following purchase requests: sending 6 people to auto extrication class \$2,400; 4 brackets for Engine 11 SCBA \$200; 4 masked bags \$100; miscellaneous fittings \$74; and 5 adaptors at \$74 for a total of \$2,973.80 in purchase requests. Karen made a motion to approve Joe's purchase requests totaling \$2,973.80 and Barry 2nd the motion. With Joe abstaining motion carries.

Barry mentioned that Gary Pickens located the road grating for \$6/ton- the department is very appreciative for his efforts in finding this good deal. Joe explained that the department has run into a problem with the water tanks; an engineered pad is required to be placed underneath the tanks. Karen has been in contact with two different engineers and both estimates came in at \$600. Karen made a motion that we hire AG Engineering for up to \$600 for engineering the setting of the tanks and Mark 2nd the motion. With Joe abstaining motion carries.

DMFPD/EMS:

Vickie said the grant check for ambulance purchase came in today; she will call Troy to see when he can deliver the ambulance. Once the ambulance arrives, Skip and Vickie will work on setting it up, having it inspected and registered with Fremont County. The grant check was made to the district which covers 90% of the cost and the district will pay the other 10%. Karen made a motion that when ambulance arrives, she writes check for full amount to cover total cost of ambulance and gurney. Joe 2nd the motion. Motion carries.

Vickie reported that the EIN changes were done last month for VA and Medicare; direct deposits are still going into her account, but hopefully by next month it will be changed. She is in the middle of organizing the medical records storage cabinet and feels it is her responsibility to protect records by adhering to HIPAA regulations. She would like for Skip to have the second key to the storage cabinet. She will get together with the board in regards to writing bylaws for

the medical organization.

SECTION REPORTS

INSURANCE:

Mark said that both he and Vickie worked with Sara at VFIS to provide information regarding department runs for liability insurance quotes for the October renewal. Mark explained that Worker's Comp will not cover our new junior firefighter Keli Smith. VFIS liability insurance will cover him, but they suggested we obtain a hold harmless agreement/waiver signed by Keli's parents. The board will have the Smith family sign a waiver regarding their son Keli Smith.

COMMUNICATIONS:

Skip said there is no reason to spend \$400 for renewing the repeater license in Cotopaxi since we are going to change to 800 radios. Skip made a motion that the board does not renew Station 2 repeater license and Barry 2nd the motion. Motion carries.

As far as using the 800 radios with the new communication dispatch center, it will not be a problem because we have 2 positions (dispatch- secure code & tac frequencies) allowing us to communicate with the different entities. We would go to tac frequency so that Custer County and Cañon City can talk with us. Skip researched prices for 800 Kenwood radios which are smaller and lighter at \$2000/handset. We also have a letter from the Department of Corrections in regards to acquiring their 800 radios; we are told it may take a little longer to get a final response due to start of their fiscal year. The 800 radios will need to be reprogrammed. Skip made a motion to have a Communication Solutions technician reprogram (30-40) 800 radios and get them online and operational at a cost of up to \$1000. Joe 2nd the motion. Motion carries.

Skip reported that nobody is interested in HYT radios; he suggested we look into selling the radios on eBay. Skip made a motion to get together with Karen and take pictures of HYT radios to sell them on eBay. Barry 2nd the motion. Motion carries.

OLD BUSINESS

Joe said new building will stay the same except it will not be connected to existing building and the purchase of the land next door will save the district money. Karen received two estimates from surveyors to do the line adjustment, SRU and topography drawings- one estimate out of Pueblo came in at \$5000 and the one from Penrose at \$3,120. The company out of Penrose has done a lot of work with Fremont County and will be able to start next Tuesday and hopefully finish by July 27th. She also found out that topography drainage plans are required and need to be done by an engineer. She called the engineer that is doing tanks and he said it will cost about \$1600. Karen made a motion to contract AG Engineering to do our stormwater drainage plan and report for building project at roughly \$1,600. Barry 2nd the motion. Motion carries.

New lot purchases- The lot across station is officially ours and we have an accepted purchase agreement for the lot east of station at a price of \$25,000. The seller's CPA will take care of paperwork for the \$5000 donation to the fire department. The contract has been signed and sent to Stewart Title; we hope to close on the 27th or 28th of July.

Karen is waiting on Wells Fargo to set up an appointment to sign paperwork to add her to the account; the bank has yet to provide the original contract and document detailing who has the key for deposit box account.

Karen sent a bill to the Poindexter's on May 17 and July 6 for inclusion process and has not received a response from them. The board decided to have Skip talk with the Poindexter's regarding their outstanding bill with DMFPD before sending another bill to them.

NEW BUSINESS

2015 budget amendments- Karen has been working with Joe rearranging budget for purchase of new trucks, fees for engineers, surveyors, etc. She said that approximately \$25,000 was carried forward from last year that needs to be added to the 2015 budget amendment report.

Joe mentioned that the department will eventually eliminate Brush 11 and plans to get rid of some of the old vehicles in Indian Springs. The trucks we replace will be sold on an online auction to get some money back for the district.

Barry reported that Brush 12 has been repaired and re-jetted for altitude; the company is shipping it back to us at no cost per Jason Darley.

Joe said that Barb Jackson resigned from the department and he has requested the return of run reports for DMVFD to no avail. Barry recommended we send an official letter from the district requesting run reports and if we do not get a response, we can contact the district's attorney for advice on the next step. Skip volunteered to ask Barb for paperwork before district sends letter.

ANNOUNCEMENTS

The next meeting will be held at Deer Mountain Station 1 on August 19, 2015. Meeting will start at 1800 hours.

Barry made a motion to adjourn meeting and Joe 2nd the motion. Meeting is adjourned at 1908 hours.

Maria Matthews

Secretary