

**DMFPD Meeting Minutes
August 19, 2015**

Joe Watts called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center. Present were Joe Watts, Mark Matthews, Karen McKee, Skip Moreau, and several citizens.

CHANGES TO AGENDA

Karen requested Wells Fargo be added to Old Business and EPA and Station 2 drains be added to New Business.

SECRETARY'S MINUTES

Minutes for July 15th board meeting and August 7th special meeting were emailed to all board members. Karen made a motion to approve July 15th board meeting minutes and August 7th special meeting minutes. Mark 2nd the motion. Motion passes.

PUBLIC INPUT

Patti provided a copy of a lease agreement for use of community room at Station 1 to all board members. She recommended that an officer or delegate be appointed to be present during any public/private events. The board agreed that there will be no charge for use of the community room and the lease agreement needs to read "User" in all places where the term "Lessee" is used.

TREASURER'S REPORT

GENERAL FUND:

Checks #2679-2718		
Beginning Balance- July		\$168,805.86
Fremont County Tax Deposit-June	\$23,873.65	
Reimb. fuel tank parts-ISLA	\$299.25	
Medical Income (Patient Payment)	\$50.00	
Medical Income (Ins. Payment)	\$740.03	
VFA Grant	\$6,797.00	
Ambulance & Gurney Grant	\$171,861.30	
Bank Interest	\$1.57	
Total Income July	\$203,622.80	
Net Income & Balance for July		\$372,428.66
Expenses		\$250,882.78
Ending Checkbook Balance		\$121,545.88
Total Funds		\$233,704.96

Karen made a motion to approve the treasurer's report and Mark 2nd the motion. Motion passes.

Beginning Aug. 1st Checkbook Balance: \$121,545.88 County Tax Deposit-July: \$7,818.35
Aug. Total Expenses: \$23,451.64 Ending Checkbook Balance: \$107,347.98
Karen mentioned the following additional bills: GSA drip torch \$100.69; ACE/Knecht Home Center - repair light sensor \$11.39; Arvada Fire P.D. - auto extrication class \$2000; Colorado Fire Camp - Oldfield sawyer class \$575; Heiman Fire Equipment - air mask bags \$116.15; and Winnelson for fittings \$16.32. Karen made a motion to approve bills to be paid and Mark 2nd the

motion. Motion passes.

Karen received a bill of \$1200 from Keith Helmstetler for providing the initial design concept and drawings, revising drawings, and cost estimates. Joe made a motion to pay Keith Helmstetler the final bill of \$1200 for his services and Mark 2nd the motion. Motion passes.

We sent pump to Darley for repairs and they sent a bill to Daco for the pump repairs; Daco has sent the bill on to us. Karen feels that the district should not be responsible for the bill since the truck was still under warranty. Karen made a motion that we do not pay the bill to Daco Fire Equipment in the amount of \$1,415.59 and Mark 2nd the motion. Motion passes. The board decided to have Barry call Darley about rectifying situation with the bill since it was their mistake.

Karen made a motion that she orders 500 checks with the district credit card at a cost of \$60.94 and Joe 2nd the motion. Motion passes.

Skip made a motion that he will look into putting a lien on the Poindexter's property until payment is received for inclusion process and Mark 2nd the motion. Motion passes. Skip spoke with Barb regarding the return of district records; she said she will return records as soon as she can find them.

CHAIRMAN'S REPORT

No Report.

ADMINISTRATION HOURS: Joe-2 Karen-96 Mark-8 Skip-2 Maria-5

STATION REPORTS

STATIONS 1, 2 & 3 HOURS: Training-102

DMVFD had 6 runs.

Joe has reimbursement requests totaling \$1,249.89. Karen made a motion to approve reimbursement requests at \$1,249.89 and Mark 2nd the motion. With Joe abstaining motion passes. Joe has the following purchase requests: \$1020 for lodging for auto extrication class; \$1716 for concrete tank pad; and \$80 for 3 pike pole mounts. Karen made a motion to approve Joe's purchase requests totaling \$2,816 and Mark 2nd the motion. With Joe abstaining motion passes.

Joe has been in contact with Blake at Community Leasing in regards to financing the cost of outfitting the two new trucks (approx. \$30,000/truck). They have offered us a 3.99% interest rate for 3 years.

DMFPD/EMS:

Vickie wants to wait for new budget before making any purchase requests; she will be checking into what supplies besides an AED is needed for Med 2. Mark Rowland has agreed to park Cotopaxi ambulance at his house. The new ambulance, Med 1, is officially going on runs. Vickie would like permission to park Med 1 at the main building; Joe will check with the officers and get back with her.

SECTION REPORTS

INSURANCE:

Mark mentioned that we had the first Worker's Compensation claim involving a firefighter at a California fire; it has been a learning experience in terms of how to file and who is responsible for payment.

COMMUNICATIONS:

Skip will get together with Karen to take photos and advertise the HYT radios on eBay. He has not heard from DOC regarding the 800 radios. Skip will issue the 8-9 radios in stock before placing an order for more 800 radios. The district needs to meet with Director Steve Morrisey of the Fremont Dispatch Center to discuss communications problems within our area.

OLD BUSINESS

Karen is meeting with surveyor on Monday to fine tune a few things on site plans and he will print 5 or 6 copies for her. Karen will submit the site plans and SRUP application with Fremont County after she is done with surveyor.

Resolution 20150819-1: SRUP applicant and document executor - The DMFPD board of directors agrees to appoint director Karen McKee as the applicant for the district's special review use permit and furthermore states that she is eligible to execute documents related to the SRUP on behalf of the district. Karen made a motion to pass Resolution 20150819-1 and Mark 2nd the motion. Motion passes.

The SRUP permit application is \$1800. Karen made a motion to approve payment of SRUP permit fee for \$1800 and Joe 2nd the motion. Motion passes. At the County public hearing for the SRUP Karen will ask the County to waive this fee, so that it might be refunded to the district.

The 6272 CR 28 Lot Purchase - We had originally approved \$25,000 for the purchase of 5.47 acres; after survey was done it came back at 4.17 acres. We held a special board meeting for discussion and decided to make an offer of \$5000 to purchase the 1/3 acre needed to continue with building project but seller declined. The district made an offer of \$19,058 for the 4.17 acres and seller agreed. Karen made a motion to purchase the 4.17 acres for \$19,058 and Mark 2nd the motion. Motion passes.

Karen would like to schedule a meeting to discuss 2015 Budget Amendments and 2016 Budget on Thursday, September 3rd at 10 am. She will bring budget amendments and everyone can bring a wish list for the 2016 budget. At the September board meeting we can approve the 2014 budget amendments and we can schedule a budget hearing for the October board meeting.

The SCORE address list is a list of voters in our area. The County Clerk's office requires verification of addresses and whether somebody resides at the location. Karen found that this is only needed if we are putting an item on the County ballot.

Karen suggested that we write a letter to Wells Fargo stating that we are not paying for the district's safety deposit box. The board decided to have Karen pursue getting a hold of person who has signature on card for deposit box. The person may have a key or information as to what's in the safety deposit box.

NEW BUSINESS

EPA sent the district a letter notifying us that we needed to plug the drains at Station 2. The EPA did not want anything from the engine bay draining into the septic tank, so they filed a complaint against us. Karen and Joe plugged the drains and sent photos back to the EPA office. They responded saying that we are now in compliance and will send us one more document to sign.

Skip would like to have lights installed around the helipad perimeter - He will take care of getting bids and paperwork necessary for this project. He also suggested extending building 2 a couple of feet to make room for the new ambulance. Skip will talk with the County and submit facts and figures to the board at next month's meeting.

ANNOUNCEMENTS

The next meeting will be held at Deer Mountain Station 1 on September 16, 2015. Meeting will start at 1800 hours.

Karen made a motion to adjourn meeting and Joe 2nd the motion. Meeting is adjourned at 1912 hours.

Maria Matthews

Secretary