

**DMFPD Meeting Minutes
October 21, 2015**

Barry called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center. Present were Barry Cole, Mark Matthews, Karen McKee, Skip Moreau, Joe Watts, and several citizens.

CHANGES TO AGENDA

Karen requested phone lines be added under Communications.

SECRETARY'S MINUTES

Minutes for September 16 board meeting and October 6 special meeting were emailed to all board members. Karen made a motion to approve minutes and Barry 2nd the motion. Motion carries.

TREASURER'S REPORT

GENERAL FUND:

Checks #2761-2796

Beginning Balance- Sept		\$102,871.90
Fremont County Tax Deposit-Aug	\$8,446.12	
Trf. Medical acct. income to District acct.	\$4,813.11	
Poindexter paid inclusion bill	\$500.00	
Medical Income (Patient Payment)	\$1.68	
Medical Income (Ins. Payment)	\$1,232.50	
Bank Interest	\$0.85	
Total Income Sept	\$14,994.26	
Net Income& Balance for Sept		\$117,866.16
Expenses		\$36,242.58
Ending Checkbook Balance		\$81,623.58
Total Funds		\$195,568.28

Karen made a motion to approve the treasurer's report and Mark 2nd the motion. Motion carries.

Beginning Oct. 1st Checkbook Balance: \$81,623.58 County Tax Deposit-Sept.: \$5,405.32

Oct. Total Expenses: \$28,257.85 Ending Checkbook Balance: \$74,437.27

It was decided at the October 6th special meeting to use the funds in communication reserves for more 800 radios & batteries - account was closed and funds transferred into checking account. The district paid Barry the 65% advance for the West Fork Fish Creek Fire in Montana \$4,270.86 and Scott's 65% for Mad River Fire \$1,726.06; auto extrication lodging, meals and mileage expenses \$1,020; final bills for Colorado Fire Camp \$475 and EMR class books \$455.25; title work for SRUP boundary line adjustment \$250 and boundary line adjustment application fee \$600. Karen paid Joe's requested reimbursements as they were pre-approved expenses for auto extrication, tank plumbing and tank building - tank building expenses are mostly paid and amounted to approximately \$2700, well under \$4,000 we approved. Tank plumbing expenses to date are approximately \$2500. Additional bills after reports were emailed Sunday: mileage bill from Jesse Sloan for his two trips to Fire Camp \$202.40; attorney bill for guidance on bid

process and contracts \$528(authorized at 6/22/15 meeting). Karen made a motion to approve bills to be paid and Mark 2nd the motion. Motion carries.

Karen adjusted the amount for the 2 radios sold on eBay - second radio netted \$256.48.

Karen emailed the quarterly profit & loss reports - reflects proposed amendments to the 2015 annual budget as it currently stands.

CHAIRMAN'S REPORT

No Report.

ADMINISTRATION HOURS:Joe-3 Karen-100 Mark-5 Skip-20 Barry-5 Maria-4

Barry made a motion to accept Bob Bryan as a new volunteer for DMVFD Station 1 and Karen 2nd the motion. Motion carries.

STATION REPORTS

STATIONS 1, 2 & 3 HOURS:Training-393

DMVFD had 8 runs.

- Joe reported that we have a new Assistant Chief and Engine Boss Jesse Sloan and Barry will soon obtain his Engine Boss credential.
- DMFPD is paying Linda Cochran \$10 for receiving calls for the community, there is no longer a need for this service.Joe made a motion to stop paying Linda Cochran \$10.40 for texting and Barry 2nd the motion. Motion carries. After further discussion, Skip convinced the board to table the previous motion until he speaks with Linda regarding her answering services to the district. Joe made a motion to table previous motion regarding Linda Cochran and Skip 2nd the motion. Motion carries.
- The board never heard back from Barb Jackson regarding run reports - she never picked up the certified letter the district sent her. Joe made a motion we contact the district's attorney regarding Barb Jackson's non-compliance in returning the DMVFD run reports. Barry 2nd the motion. Motion carries.
- Joe will have VIN numbers on new brush trucks inspected by the sheriff; the board decided not to register these trucks since they will not be going out of state.
- The district had 6 people take the auto extrication class, 2 people (Jesse & Meagan) will be taking the EMT class in January of 2016, and 5 people are currently taking the EMR class.

DMFPD/EMS:

Vickie said that Custer County EMS is currently working on a mutual aid agreement with Deer Mountain along with Florence, Beulah, AVA, and Huerfano. She has given Barry a copy of the Medical SOG's to include HIPAA rules and regulations - a packet will be provided to all medical volunteers. Vickie will have each individual sign a form acknowledging receipt and acceptance of the rules and regulations that govern medical volunteers for the DMFPD/EMS. She mentioned that she will keep Med 2 at Station 1 for use during the winter months. Vickie will call to check into the direct deposit status and will get back with Karen.

SECTION REPORTS

INSURANCE:

Mark reported that the district has renewed its insurance policy for 2015-2016 at a cost of \$16,884 with VFIS. The policy went up \$600 which was only about a 2% increase. He filled out all the necessary paperwork to continue our Worker's Compensation insurance for the 2016 calendar year.

COMMUNICATIONS:

Skip has been in contact with Chris regarding coordinating all the maps with Fremont Communications Center and he got authorization for Joe to use 3 David Station 1, 2, and 3. Skip will coordinate with the radio shop to program the 800 Kenwood radios when they arrive. Skip has cancelled Custer County Dispatch, but he still needs to get the mobile radio and antenna from them.

The district's phone lines are as follows: 942-4444, 9610, 9611, 4380 (fax), 9610 (repeater), and 3703- auto dial to Florence Police Department. Skip will check on whether we need the 3703 phone line and will make sure that long distance service is turned on at Station 2.

The board agreed that it's best to continue selling the HYT radios on eBay.

OLD BUSINESS

EPA/Station 2 drains- The EPA filed the Final Order with the courts and the matter is officially resolved.

Sangre de Cristo -Pedestal installation is \$879.66 not the \$600 we had approved and there is a \$27 monthly availability fee. Karen made a motion to table the electric service for the helipad for the time being and Joe 2nd the motion. Motion carries.

SRUP application passed the Planning & Zoning meeting on October 6th with some contingencies. The next step is getting past the Board of County Commissioner's meeting. List of contingencies: 1) Change of Well Permit - received new permit which will allow us to use water inside the buildings for restrooms/kitchen. A meter needs to be installed to monitor water usage inside of the buildings and we need to contact the Department of Water Resources within 72 hours after using water for firefighting purposes. 2) Filed application for driveway permits for both this station and the Helipad lot which resulted in our address officially being changed to 6181 County Rd. 28 and the Helipad lot now has an address of 6136 County Rd 28. 3) Stormwater retention pond has to be put in place. 4) Filed application for a Lot Line Adjustment shortly after closing on the lot to the east, as we have to be the official owner of the lot to move our lot line. 5) We will have to execute a Quick Claim Deed with a deed restriction addressing the maintenance of drainage facilities and easements for the stormwater pond.

2016 Budget -Karen said we are estimating a \$35,000 carry forward which will include brush truck income from going out on a national fire. The rescue equipment budget amount needs to be changed to add \$3000 for Holmatro maintenance. She would like to schedule a budget hearing at the November's monthly meeting (minor changes/adjustments can be made up to that point). 2015 amended budget - Karen said an error was made when adding the communications reserves amount, but has been corrected in both QuickBooks and Excel leaving us with \$29,500 for the year.

The board agreed to place the building project out for bids. Resolution 20151021-01: Retention Pond Financing - The district board agrees that the stormwater retention pond costs of up to

\$35,000 shall be paid for with \$20,000 from the 2015 amended budget and the balance, not to exceed \$15,000, shall come out of capital improvements reserve account. Karen made a motion to approve resolution 20151021-01 and Joe 2nd the motion. Motion carries. Once the bids are in, we need to open them at a scheduled public meeting. Karen made a motion to hold a public meeting on Monday, November 9 at 5 PM to open the bids. Joe 2nd the motion. Motion carries.

The contracts for building the brush trucks have been received - \$60,000 financed at 4.15% over 5 years with payments at \$1120.60/month. Karen made a motion that Barry, Joe, and Karen execute/complete the documents and Joe 2nd the motion. Motion carries. Karen made a motion to correct/amend tax id number on the application forms with Community Leasing and Joe 2nd the motion. Motion carries.

Karen spoke with Pat Donnelly regarding the Wells Fargo deposit box - according to Pat the box was utilized to store ballots and titles. All titles are in the district's possession and there is no need for the old ballots. Karen made a motion to pay the outstanding bill of \$285 and close the deposit box without opening it; she will make sure that there is no need to return keys and that the account is closed without any further charges to the district. Joe 2nd the motion. Motion carries.

Barry said the Darley pump bill controversy is ongoing and once finalized; the district will probably have a small bill for re-jetting the carburetors and other miscellaneous items.

NEW BUSINESS

Joe would like permission from the board to sell Brush 21, Tender 31, and Engine 31 and utilize the money to repair other vehicles such as Brush 11. Joe made a motion to sell Brush 21, Tender 31, and Engine 31 and Karen 2nd the motion. Motion carries. Joe made a motion that we take what we need from the vehicles but leave them sellable. Karen 2nd the motion. Motion carries.

Karen made a motion to place the 6272 Copper Gulch Glen Vista Lot 1, Block 6 as is for sale at \$19,450 and Joe 2nd the motion. Motion carries.

ANNOUNCEMENTS

The Bid Opening Special Meeting will be held at Deer Mountain Station 1 on November 9, 2015 and will start at 1700 hours.

The next board meeting will be held at Deer Mountain Station 1 on November 18, 2015. Meeting will start at 1800 hours.

Barry made a motion to adjourn meeting and Mark 2nd the motion. Meeting is adjourned at 19:11 hours.

Maria Matthews

Secretary