

**DMFPD Meeting Minutes
November 18, 2015**

Barry called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center. Present were Barry Cole, Mark Matthews, Karen McKee, Skip Moreau, Joe Watts, and several citizens.

CHANGES TO AGENDA

Karen requested Absence of Secretary be added to New Business and remove Pond Update from Station Reports, it will be discussed under Old Business.

PUBLIC HEARING FOR 2016 BUDGET

The hearing was advertised in the Daily Record November 4th for tonight at 6PM and the 2016 Budget has been on bulletin board for public review. No proposed changes since the October board meeting from neither the board members nor the public. Karen made a motion to approve the 2016 budget and Joe 2nd the motion. Motion carries. Resolution 20151118-01: DMFPD board of directors adopts the 2016 budget. Karen made a motion to pass Resolution 20151118-01 and Barry 2nd the motion. Motion carries.

SECRETARY'S MINUTES

Minutes for October 21 board meeting and November 9 special meeting were emailed to all board members. Barry made a motion to approve minutes and Mark 2nd the motion. Motion carries.

TREASURER'S REPORT

GENERAL FUND:

Checks #2798-2840

Beginning Balance- Oct		\$81,623.58
Fremont County Tax Deposit-Sept	\$5,405.32	
Communications Solutions Refund	\$320.00	
Donation	\$200.00	
HYT Radio Sale	\$260.98	
Medical Income (Patient Payment)	\$102.76	
Medical Income (Ins. Payment)	\$1,548.59	
Medical Income (Ins. & Pt. Payment)	\$719.50	
Trf. From Communications Reserve Acct.	\$12,514.39	
Bank Interest	\$0.76	
Total Income Oct	\$21,072.30	
Net Income & Balance for Oct		\$102,695.88
Expenses		\$27,221.80
Ending Checkbook Balance		\$75,474.08
Total Funds		\$170,789.77

Karen made a motion to approve the treasurer's report and Barry 2nd the motion. Motion carries.

All district expenditures are reflected in the treasurer's report except for Medical; beginning in January 2016 the Medical expenses will be reflected in the treasurer's report. Vickie said that the

direct deposit paperwork was misplaced so she will be filling out the application again.

Beginning Nov. 1st Checkbook Balance: \$75,474.08 County Tax Deposit-Oct.: \$3,505.26

Oct. Total Expenses: \$13,481.14

Ending Checkbook Balance: \$68,876.61

Karen mentioned additional bills: Collins, Crockrel & Cole attorney fees for review of truck lease \$864; Deluca Gas for Station 1 propane \$67.33; and Salida Medical & Respiratory for nitrous \$90. Karen made a motion to approve bills to be paid and Mark 2nd the motion. Motion carries.

The board is grateful of Jesse Sloan's hard work and efforts in organizing a group of volunteers to paint and clean up Station 2 as well as procuring numerous donations for the DMVFD. Jesse has reimbursement requests for paint supplies, lunch for volunteers, hardware, and business cards \$317.67. Karen made a motion to reimburse Jesse \$317.67 and Mark 2nd the motion. Motion carries. Joe has reimbursement requests totaling \$5,231.56 which includes auto extrication lodging that was charged to the DMVFD Station 1 credit card. Karen made a motion to reimburse Station 1 and Joe for EMS conference totaling \$5,231.56. Barry 2nd the motion. With Joe abstaining motion carries.

CHAIRMAN'S REPORT

Craig Reed, a Cotopaxi resident placed a letter on Jesse's windshield praising the volunteers for the fantastic job and all the improvements that he has witnessed since the new crew took over the department. Barry emphasized to everyone at the meeting that Mr. Reed's compliment is a reminder of why we volunteer our time as Firefighters/EMT's for the DMVFD. Barry stated that although there are differences in opinions and disagreements among the personnel, our main objective is to provide a service for our community.

ADMINISTRATION HOURS: Joe-3.5 Karen-100 Mark-3 Skip-30 Barry-20 Maria-5

Barry made a motion to accept Tyler Stegeman and Eric Moore as new volunteers for DMVFD Station 2 and Joe 2nd the motion. Motion carries.

STATION REPORTS

STATIONS 1, 2 & 3 HOURS: Training-288

DMVFD had 6 runs.

Tanks and plumbing update - pouring concrete tomorrow morning for support wall and ordering more blocks and dirt needed. The inside structure has been plumbed in.

Joe made a motion to discontinue paying Linda Cochran \$10.40 for texting and Barry 2nd the motion. With Skip abstaining motion carries. Linda will continue to take calls because many of the people that call her will not use the 942-444 number; she said people are set in their ways but will encourage them to call the 942-444 number.

Joe would like to sell the White Pumper at Station 2 and purchase another Stevenson truck. Joe made a motion to sell structural White Pumper and all proceeds made will go towards building new brush trucks or into general fund. Mark 2nd the motion. With Joe abstaining motion carries.

Karen made a motion to purchase another Stevenson's truck for up to \$15,000 and funds will come from Capital Reserves; the proceeds from the sale of all other trucks will first go to replenish Capital Reserves account and any excess will be utilized to build the third brush truck.

Barry 2nd the motion. With Joe abstaining motion carries.

Currently DMFPD has two trucks without titles and the Kaiser truck was never signed over from

Howard. Gary Pickens placed the trucks on Craigslist and several people have shown interest in purchasing them, but we are waiting on the titles to sell them.

DMFPD/EMS:

Vickie reiterated that as the person in charge of EMS, any questions/concerns about ambulance runs should be brought up to her. She would like to see if the Cotopaxi ambulance can be housed at Station 2 - Joe will check and get back with Vickie.

Skip handed the DMFPD board the run reports/paperwork that Barb Jackson gave him along with wildland gear and radios that she was assigned as a volunteer.

SECTION REPORTS

INSURANCE:

Mark is waiting for the Worker's Compensation insurance quote.

COMMUNICATIONS:

Skip is working on dispatch service issues with Fremont Communications Center. The long distance at Station 2 is available per phone carrier. Jesse and Skip may need to contact the phone company if it continues to be an issue. The DOC is currently replacing their 800 radios but no salvageable units have been returned so far.

OLD BUSINESS

6272 Copper Gulch Rd. Property - A couple is interested in purchasing the lot and the district has either a Land Contract or Owner Carry Contract as options. Karen would like permission to speak with the district's attorney as to what our options are and if we can legally do some type of seller financing. Resolution 20151118-05: Sale of 6272 Copper Gulch Rd- includes following details: The board agrees to sell the property by some means of seller financing, sale amount of property, down payment amount and terms, and financing terms. Karen will speak with the district's attorney regarding our options and the district authorizes Karen to sign necessary documents to execute above transaction if DMFPD is allowed to provide seller financing. Karen made a motion to pass Resolution 20151118-05 and Joe 2nd the motion. Motion carries.

SRUP Application - Passed the Board of County Commissioners on October 27th with the same contingencies that were discussed at the last board meeting. They also waived the requirements of landscaping and paving. Karen requested a refund of the \$1800 SRUP application fee and the County Commissioners granted \$900 reimbursement.

Lot Line Adjustment - Planning and zoning department requested that the entire lot adjacent to Station 1 be included in survey due to some discrepancies; the surveyor is redoing the drawings.

Lease for Building - Resolution 20151118-02: Lease to Build New Building at Station 1; DMFPD board of directors approved entering into a Building Lease Purchase Agreement and Escrow Agreement with Community First National Bank to build new building at Station 1. DMFPD authorizes Joe Watts, Mark Matthews, and Karen McKee to enter into a building lease agreement for the district. Karen made a motion to pass Resolution 20151118-02 and Joe 2nd the motion. Motion carries.

Building Bids - The district's attorney said we can do separate contracts for the metal building and for supplies; and separate contracts for installers required to erect the new building without going through the bid process again. If we hire the same company to provide building and install then we would have to go with bid received or go through the bid process again. The district is

going to get quotes from suppliers and installers and compare with the bid we received from Corsentino Construction Inc. at \$103,350. Resolution 20151118-03: Apparatus Building Contract Authorizations; DMFPD authorizes building committee members: Joe Watts, Karen McKee, and Gary Pickens be allowed to enter into contracts and purchase materials required to erect/install metal apparatus building not to exceed \$300,000. Barry made a motion to pass Resolution 20151118-03 and Mark 2nd the motion. Motion carries.

Building Brush Trucks - Resolution 20151118-04: Build Brush Trucks Authorizations; DMFPD authorizes the brush truck building committee members: Barry Cole, Joe Watts, and Gary Pickens be allowed to enter into contracts and purchase materials required to build brush trucks not to exceed \$60,000. Barry made a motion to pass Resolution 20151118-04 and Mark 2nd the motion. Motion carries.

Stormwater Retention Pond - The district decided to contract Dirt Guys LLC at a cost of \$25,000. Karen budgeted \$28,000 toward the stormwater retention pond project in case of any unforeseen expenses - \$20,000 coming from district's checking account and up to \$8,000 out of capital reserves account.

2015 Budget Amendments - The district needs to move \$15,000 from Capital Reserves into Capital Outlay for the purchase of a new brush truck. The 2015 budget amendment public hearing will be posted on the Daily Record and bulletin board at Station 1 to be held at the December 9, 2015 board meeting.

Well Fargo Safety Deposit Box - The account cannot be closed without drilling the box at a cost of \$120. Resolution 20151118-6: DMFPD agrees to close the Wells Fargo Deposit Box by paying outstanding bill of \$285 and drilling fee of \$120 required to close box. DMFPD authorizes Karen to execute necessary documents to terminate contract with Wells Fargo Bank. Karen made a motion to pass Resolution 20151118-6 and Barry 2nd the motion. Motion carries.

NEW BUSINESS

Barry reported that the district received a \$2,500 grant through the Recruitment and Retention Program to spend on signs intended for recruiting volunteer personnel. The board had previously approved \$1000 for Joe to place a sign at Station 1. Cotopaxi would like to place a sign at Station 2 and the grant money will be utilized toward this expense.

Absence of Secretary - Maria will not be able to attend the January and February board meetings. Karen made a motion to pay Maria to type minutes for the months of January and February for the district. Joe 2nd the motion. With Mark abstaining motion carries.

ANNOUNCEMENTS

The next board meeting will be held at Deer Mountain Station 1 on December 9, 2015. Meeting will start at 1800 hours.

Barry made a motion to adjourn meeting and Mark 2nd the motion. Meeting is adjourned at 19:49 hours.

Maria Matthews

Secretary