

**DMFPD Meeting Minutes
December 9, 2015**

Barry called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center. Present were Barry Cole, Mark Matthews, Karen McKee, Skip Moreau, Joe Watts, and several citizens.

PUBLIC HEARING FOR 2015 BUDGET AMENDMENTS

The 2015 Budget Amendments were submitted to the board members at the November 18th meeting; some minor changes were made which were emailed to members on November 21, 2015. The budget hearing was advertised in the Daily Record November 25 for tonight at 6PM and the 2015 Budget Amendments has been posted on the bulletin board for public review. No input was received from the public or board members. There are a number of changes that need to be made: not all state fire payments have been received so amount needs to be corrected, no money from Community Leasing Company for the new building this year- thus reducing budget by \$300,000, Capital Outlay reduced to \$18,000 which is needed to pay \$9,300 for building plans, \$5,000 to leasing company for closing costs, and money for bulldozer and excavator. Karen made a motion to take \$20,000 from Emergency Reserves, which will be paid back with the state fire payments or Community Leasing Company money and Joe 2nd the motion. Motion carries. Resolution 20151209-01: DMFPD board of directors adopts the 2015 Budget Amendments. Karen made a motion to pass Resolution 20151209-01 and Barry 2nd the motion. Motion carries.

SECRETARY'S MINUTES

Minutes for November 18 board meeting were emailed to all board members. Barry made a motion to approve minutes and Mark 2nd the motion. Motion carries.

PUBLIC INPUT

Pete said Indian Springs is on the Fremont County Commissioners agenda for approval of a 1 acre subdivide on December 22, 2015.

TREASURER'S REPORT

GENERAL FUND:

Checks #2841-2880

Beginning Balance- Nov		\$75,474.08
Fremont County Tax Deposit-Oct	\$3,505.26	
Proceeds - Sale of 3 HYT Radios	\$822.19	
Medical Income (Patient Payment)	\$100.00	
Medical Income (Ins. Payment)	\$1,608.85	
Medical Income (Ins. & Pt. Payment)	\$947.37	
Reimb. from B. Cole for O'Reilly Charge	\$21.06	
Bank Interest	\$0.62	
Total Income Nov	\$7,005.35	
Net Income & Balance for Nov		\$82,479.43
Expenses		\$20,521.07
Ending Checkbook Balance		\$61,958.36

Total Funds \$161,669.06

Karen made a motion to approve the treasurer's report and Mark 2nd the motion. Motion carries.

Beginning Dec. 1st Checkbook Balance: \$61,958.36 County Tax Deposit-Nov.: \$6,869.22

Dec. Total Expenses: \$45,367.29 Ending Checkbook Balance: \$41,180.46

Karen mentioned additional bills: Rigid Global Building- deposit on 60X90 metal building \$9,300; Barry Cole balance for West Fork Fish Creek Fire \$2,299.70; Community First National Bank- closing costs for building loan \$5,000; GoodHire- background check \$29.99; Prairie Mountain Publishing- 2 budgets notices \$32.64; and Gary Pickens- mileage to Buena Vista to get titles resolved \$80.50. Karen made a motion to approve bills to be paid and to pay Century Link bill of approximately \$340 when received. Joe 2nd the motion. Motion carries.

Answer Right Telecom billed us twice - Skip said answering service will be credited for next month's payment.

CHAIRMAN'S REPORT

Jim and Nancy Reed from Indian Springs sent a letter with a \$100 donation to DMFPD in appreciation for the quick response and selfless act of the First Responders during Jim's medical emergency in November. Jim and Nancy wanted to thank the following personnel: Darin, Skip, Scott, and Joe and the entire DMVFD for their service to the community.

ADMINISTRATION HOURS: Joe-4 Karen-65 Mark-3.5 Skip-15 Barry-15 Maria-6

STATION REPORTS

STATIONS 1, 2 & 3 HOURS: Training-53

DMVFD had 6 runs.

Joe is requesting reimbursement for EMT classes for Mike Gonzalez (approx. \$1,583.40) and Jesse Sloan (approx. \$1,855.38); Mike and Jesse will be attending classes at Pueblo Community College in the New Year. Joe would like to give Mike and Jesse a \$500 stipend for mileage before they begin classes. Mike and Jesse have applied for a grant that will cover half of the cost once successful completion of EMT certification and DMFPD will pay half. Joe made a motion to approve paying half of the cost of EMT certification for Mike and Jesse which includes books and mileage; and paying a \$500 advance for mileage to both Mike and Jesse before they commence classes. Barry 2nd the motion. Motion carries. Joe would like permission to sell 5 roof ladders and 2-35 foot extension ladders by advertising them on Craigslist. Joe made a motion to sell ladders on Craigslist; Karen will be placing ad on Craigslist. Barry 2nd the motion. Motion carries.

Tanks & plumbing updates - Walls are being put up; we had to pull personnel to work on slab due to amount of rock that we encountered while digging the slab for new building. The lateral tanks have 20,000 gallons each and vertical tanks are at 40,000 gallons.

DMFPD/EMS:

Vickie was wondering why Joe had to get her response times from dispatch- Joe mentioned that Frecom would only provide information to one person at DMVFD and he figure it would be best for him to get information and relay it to her. Once the website is up and running there will be no need to do this.

SECTION REPORTS

INSURANCE:

Mark received the Worker's Compensation invoice and our bill went up by \$255 per quarter.

COMMUNICATIONS:

Skip mentioned dispatch protocol requires only first person responding will talk with Frecom; after the initial person makes contact, the rest of the responders should not call Frecom. Skip will be taking the 800 radios to the shop in small quantities till all are programmed. The Station 2 long distance has finally been resolved with AT&T. Skip requested DMFPD's letterhead so that he can write a letter to Frecom requesting encryption key removal.

OLD BUSINESS

6272 Copper Gulch Rd. Property - At the November's monthly meeting we had passed a resolution agreeing to sell the property to a couple that expressed interest in purchasing lot; resolution needs to be voided since Karen has not heard back from individuals. Karen made a motion to void Resolution 20151118-05 and Barry 2nd the motion. Motion carries. 5 other people have expressed interest in buying the lot; we need to speak with district's attorney regarding whether we can provide seller financing. Resolution 20151209-02: 6272 Copper Gulch Seller Financing and Minimum Terms; the board of directors agrees to sell property 6272 Copper Gulch Rd. detailing financing terms. The minimum down payment shall be \$5,000 with a maximum length of financing of 5 years at an interest rate of 4% per year. The board authorizes Karen and/or Barry to discuss with the district attorney our options for providing seller financing. Karen made a motion to pass Resolution 20151209-02 and Joe 2nd the motion. Motion carries.

Lot Line Adjustment - Resolution 20151209-03: Boundary Line Adjustment Applicant and Document Executor; DMFPD board of directors agrees to appoint Karen and/or Barry as the applicant for the district's Boundary Line Adjustment (BLA) and are eligible to execute documents related to the BLA on behalf of the district. Karen made a motion to pass Resolution 20151209-03 and Mark 2nd the motion. Motion carries. A bill has not been received from the surveyors; Karen made a motion that when we receive bill, she can pay it and Barry 2nd the motion. Motion carries.

Lease for Building - Community First National Bank requires \$5,000 for closing costs along with form that includes the following information: DMFPD board of directors' names and positions, legal description of parcels and date we took ownership, and signed by all members. Building Status - We are meeting with Lease Company to give the \$9,300 down payment and the new metal building cost is \$61,000.

Building Bids - The board rejected the bid received and we are getting quotes from other people.

Storm Water Retention Pond - The pond project is moving right on schedule.

Wells Fargo Deposit Box - This matter has been paid and resolved.

Missing Truck Titles - Barry had VIN inspections done and then we were given new instructions which required certified VIN inspections. The certified inspections have been done and sent to the state for records search; we are waiting for the state to inform us who last held titles to these trucks.

CREATE Grant - Mike and Jesse worked on grants; the board expressed appreciation to Mike for taking the lead on filling out the application.

NEW BUSINESS

TIMS (Traffic Incident Management System) - Barry read a letter from the Highway Incident Commander of Colorado recommending that all fire department personnel be trained on traffic incident management protocol by 12/31/2015. This is a voluntary recommendation for all fire departments but will be mandatory by the beginning of 2017.

2016 Board Meeting Dates - Resolution 20151209-04: DMFPD shall meet on the 3rd Wednesday of each month, except December will be the 2nd Wednesday for the 2016 calendar year. Karen made a motion to pass Resolution 20151209-04 and Joe 2nd the motion. Motion carries.

Transparency Notice - Karen will update notice with DOLA, DLG, and Fremont County by January 15, 2016 deadline and post on district's website.

Karen sent the Certification of Tax Levies due by December 15th.

2016 Board Director Election - Patti Myers has offered to be the Designated Election Official (DEO) and Donna Pickens will be helping her. Resolution 20151209-05: DMFPD Board of Director 2016 Election; DMFPD board of directors agrees to initiate the 2016 election process for three director positions that will be held May 3, 2016. The district appoints Patti K. Myers as DEO. Karen made a motion to pass Resolution 20151209-05 and Joe 2nd the motion. Motion carries.

ANNOUNCEMENTS

The next board meeting will be held at Deer Mountain Station 1 on January 20, 2016. Meeting will start at 1800 hours.

Barry made a motion to adjourn meeting and Mark 2nd the motion. Meeting is adjourned at 19:06 hours.

Maria Matthews

Secretary