

**DMFPD Meeting Minutes
April 20, 2016**

Barry Cole called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center. Present were Barry Cole, Joe Watts, Karen McKee, Skip Moreau, Mark Matthews, and several citizens.

SECRETARY'S MINUTES

Minutes for March 16 board meeting and April 4 special meeting were emailed to all board members. Barry made a motion to approve the minutes and Karen 2nd the motion. Motion carries.

TREASURER'S REPORT

GENERAL FUND:

Checks #3001-3031		
Beginning Balance- Mar		\$28,082.24
Fremont County Tax Deposit-Feb	\$50,280.86	
Gallimore Mar 1, 6272 CR28 Installment	\$400.00	
CLP Refund-Some Closing Costs	\$1,526.00	
CLP Refund-Building Expenses	\$39,344.97	
CLP Refund-Truck Building Expenses	\$2,021.36	
Medical Income	\$966.91	
Trf. Med. Inc. from EMS Checking	\$2,018.96	
Worker's Comp Refund	\$609.81	
Sale of 1990 Ford Ambulance & 1970 Fire Truck	\$6,900.00	
Sale of 3HYT Radios	\$702.46	
Bank Interest	\$0.75	
Total Income Mar		\$104,771.88
Net Income & Balance for Mar		\$132,854.12
Expenses		\$33,876.93
Ending Checkbook Balance		\$98,977.19
Total Funds		\$207,141.68

Karen made a motion to approve the treasurer's report and Joe 2nd the motion. Motion carries.

Beginning Apr. 1st Checkbook Balance: \$98,977.19 County Tax Deposit-Mar.: \$21,791.62
Apr. Total Expenses: \$31,887.21 Ending Checkbook Balance: \$94,834.54

Additional changes: sale of another vehicle \$5,500, VFIS insurance credit \$951, and Barry reimbursed district for an accidental purchase on eBay \$42.94. Lease payment to Community First National Bank- extrication equipment \$5,786.31, payment to AG Engineering- inspection of drainage system \$100, and Winnelson- tank plumbing parts \$66.57. Karen made a motion to approve bills to be paid and Joe 2nd the motion. Motion carries.

Skip turned in bill for postage to return wrong regulator, receipts for generator fuses, and \$206.25 mileage for fire class. Joe made a motion to approve reimbursement for fire class mileage and receipts for Skip. Barry 2nd the motion. Motion carries.

The district received a letter that our application for exemption from audit for 2015 has been

approved.

Profit & Loss Budget Report - Karen emailed the recommended changes to all board members and would like to use this budget plan to move forward. The approximate \$15,000 in net income that has not been allocated should be kept as is for unexpected expenses. All board members agreed on the 2016 budget plan changes as Karen presented it today.

CHAIRMAN'S REPORT

No Report.

ADMINISTRATION HOURS: Joe-3 Karen-150+ Skip-10 Barry-10 Mark-4 Maria-5

STATION REPORTS

STATIONS 1, 2 & 3 HOURS: Training-398; DMVFD had 10 runs.

Joe has purchase requests totaling \$4,175.00. Barry made a motion to approve Joe's training requests totaling \$4,175.00 and Karen 2nd the motion. With Joe abstaining motion carries. Joe has reimbursement requests for both Fire & EMS totaling \$741.94. Barry made a motion to approve Joe's reimbursement requests totaling \$741.94 and Mark 2nd the motion. With Joe abstaining motion carries. The toolboxes for the brush trucks are due to come in this weekend; brush trucks will be put in service as soon as toolboxes are installed. Joe mentioned that 18 firefighters showed up to the Hwy 50 grass fire in Cotopaxi.

Station 3 - Darin said that the wildfire protection plan is under review by BLM forest service and the board of directors for Indian Springs; it will be finalized within the next 30 days and published. The consultant is adding a portion to the report assuring that Indian Springs is able to provide wildfire mitigation and defense services for the community. Darin completed a two day wildfire protection training in Phoenix and can now perform detail structure triage assessments that can be utilized across all 3 DM stations.

Indian Springs needs to coordinate with DM for the use of one of the new brush trucks/tender to fill up the tanks at Station 3.

DMFPD/EMS: Training-27; EMS had 16 runs.

The district hired a new company for EMS billing - Business Options. The company will increase our billing rates and walked Karen through the Medicaid application. We should be able to file Medicaid claims in approximately 45 days. The district will charge different rates when running ALS calls which will increase our income.

EMS Stipends - DMFPD as a special district cannot pay a volunteer more than 20% of what somebody with the same credentials in our vicinity is being paid. We will need to hire them as employees by taking federal taxes out and matching Social Security and Medicare taxes. There needs to be further research into this matter and a decision will be made by the board at a later date.

Joe is meeting with Steve Morrissey and Mark Rowland to work out a mutual aid agreement. Karen made a motion to authorize Joe to enter into EMS mutual aid agreements and Barry 2nd the motion. With Joe and Skip abstaining motion carries.

SECTION REPORTS

INSURANCE:

Mark mentioned that the Reach Flight Company has a program for individuals wishing to purchase a yearly membership for ALS helicopter transport services. He would like permission

from the district board to check into the cost involved for Reach flight services for all firefighters and EMS personnel as well as active Red Suspenders' members. Mark made a motion that the board authorizes him to further research the program and costs for signing up with Reach Flight Services. Barry 2nd the motion. Motion carries.

COMMUNICATIONS:

Skip said that all 800 radios have been programmed and the Howard radio will be taken out this week; 800 radios will be installed in the new brush trucks. Radio inventory was turned in by Skip as requested.

OLD BUSINESS

Building Update - \$95,000 has been spent of the \$300,000 to date; foundation has been done and volunteers will erect as much of the frame as possible.

Election Update - Patti mentioned that the Fire Department's Open House will be held this coming Saturday starting at 10AM and a Candidate Forum will follow starting at 1PM. She has a list of three questions that each candidate will answer and then it will be open to the public for any questions they may have. Four judges have been trained for the May 3rd election and 70 absentee ballots have been requested to date. There will be no area for write-in candidates on the ballot- the deadline for requesting write-in candidates was February 29th at 5PM (if you write-in a candidate, it will be a wasted vote). The polling place will close promptly at 7PM on Tuesday, May 3; the results will be posted as soon as we know outside Station 1 for 48 hours.

OLD BUSINESS

Memorandum of Understanding - Pete mentioned that Indian Springs was unable to get funding and did not want to take a loan for the building project; Indian Springs Landowners Association (ISLA) will donate the 1 acre lot and will waive the HOA fees. The existing building and tanks will become property of DMFPD. This Memorandum of Understanding between ISLA and DMFPD sets forth the terms and understanding between both parties regarding outlot A with an official address of 1628 Bird Point Drive: DMFPD has the responsibility to provide fire prevention and protection for the Indian Springs community and in return Indian Springs is committed to cooperate and support DMFPD in its obligations. Karen made a motion to approve signing this agreement and Joe 2nd the motion. Motion carries.

ANNOUNCEMENTS

The next board meeting will be held at Deer Mountain Station 1 on May 18, 2016.

Meeting will start at 1800 hours.

Karen made a motion to adjourn meeting and Mark 2nd the motion. Meeting is adjourned at 1904 hours.

Maria Matthews

Secretary