

**DMFPD Meeting Minutes  
May 18, 2016**

Barry Cole called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center. Present were Barry Cole, Joe Watts, Karen McKee, Skip Moreau, Mark Matthews, and several citizens.

**SECRETARY'S MINUTES**

Minutes for April 20 board meeting and May 1 special meeting were emailed to all board members. Barry made a motion to approve the minutes and Mark 2<sup>nd</sup> the motion. Motion carries.

**TREASURER'S REPORT**

**GENERAL FUND:**

Checks #3032-3067		
Beginning Balance-Apr		\$98,977.19
Fremont County Tax Deposit-Mar	\$21,791.62	
Gallimore Apr 1, 6272 CR28 Payment	\$360.00	
Medical Income	\$448.16	
Reimbursement- Barry Cole	\$42.94	
Sale of 1978 GMC	\$5,500.00	
Bank Interest	\$0.91	
Total Income Apr		\$28,143.63
Net Income & Balance for Apr		\$127,120.82
Expenses		\$33,515.86
Ending Checkbook Balance		\$93,604.96
Total Funds		\$202,924.75

Karen made a motion to approve the treasurer's report and Mark 2<sup>nd</sup> the motion. Motion carries.

Beginning May 1<sup>st</sup> Checkbook Balance: \$93,604.96      County Tax Deposit-Apr.: \$45,845.26  
May Total Expenses: \$19,362.23      Ending Checkbook Balance: \$124,731.91  
Additional bills: Collins, Cockrel & Cole for email regarding pay rate \$76.50 and Dee's Pace for national wildland fire t-shirts and sweatshirts \$634. Karen made a motion to approve bills to be paid and Mark 2<sup>nd</sup> the motion. Motion carries. The district received reimbursement from Community Leasing for building project \$2,462.98, Gary sold generator \$450, and VFIS refund of \$951.

We have used approximately \$145,000 of the building lease funds and Karen has not heard back from the AFG grant.

**CHAIRMAN'S REPORT**

No Report.

**ADMINISTRATION HOURS:** Joe-4    Karen-52    Skip-4    Barry-6    Mark-4    Maria-5

## **STATION REPORTS**

**STATIONS 1, 2 & 3 HOURS:** Training-72; DMVFD had 1 run.

Joe has purchase requests for training purposes totaling \$2,200. Joe made a motion to approve purchase request of \$2,200 and Barry 2<sup>nd</sup> the motion. With Joe abstaining motion carries.

Build Brush Truck Updates - Dividers need to be put on hose lays and electrical wiring needs to be done; Engine 21 is in service at Station 2 and Brush 11 needs toolboxes installed which Barry along with the help of volunteers is hoping to complete by next week. Joe and Barry met with the state firefighters regarding their units helping outlying fire departments. Joe Lobiondo agreed and approved the use of a state brush truck to cover DM and Wet Mountain (Hwy 1A & Hwy 69). Three crew members will be covering 4-8 hour days/week at Station 2 for the summer season starting June 4. We will move Engine 21 to Station 1 anytime the state is staffing Station 2.

Building Update - Gary will help expedite the building project by overseeing the work that Andy's crew is currently working on and he is looking for another contractor to install the shell.

**EMS:** Training-21; EMS had 13 runs.

Medicaid application has been approved and we should be able to bill for runs back to May 3, 2016. Business options can start billing Medicare as soon as form 855B submitted in February gets approved; this form changes contact information, EIN number, and direct deposit information with Medicare. Business Options will be able to bill Medicare claims up to a year in retrospect. EMS had \$22,721 for runs that will be billed for the month of April of which we can expect to recover, at best, approximately 50%. In the May 1<sup>st</sup> special meeting the board approved the EMS pay plan; on May 3<sup>rd</sup> the attorney reviewed it and did not approve of pay plan as written. The district is now considering the following pay plan: ALS Call-\$125; EMT-\$110; and Driver-\$100/call if we transport patient. The board of directors will need to hold a special meeting after more research is done to finalize new pay plan.

Joe made everyone aware that he has banned Tom Englehart from all DM Station property.

## **SECTION REPORTS**

### **INSURANCE:**

Mark reported that Brush 21 and 11 are now fully insured. He also said that he never heard from Reach Flight services regarding coverage plan and costs for the DM community; Mark will give all that information to Mike González our new insurance liaison for the district.

### **COMMUNICATIONS:**

Skip said that he was unable to collect the 800 radio from Howard; the board decided to have Steve Morrissey handle this matter.

### **OLD BUSINESS**

Election Update - Karen gave all candidates present the Certifications of Determination she received from Patti. The official election results for DMFPD board of directors are as follows: Darin Anderson, Karen McKee, and Mike González. Patti gave all receipts to Karen for the election expenses and plans to write a check for \$25.95 (after Karen reviews numbers) for unused funds and left over mailing stamps to the district.

**NEW BUSINESS:**

Barry thanked the outgoing board of directors (Mark & Skip) for their time and hard work. Barry gave the Oath of Office to the following boards of directors: Karen McKee and Darin Anderson. Assignment of duties: Karen- Treasurer; Darin- Communications; and Mike- Insurance. The DMFPD's website will be updated with the new contact information for the new board members.

Karen will take care of submitting the Transparency Notice Changes and filing the Oath's of Office.

Darin reported that the ISLA Community Wildfire Protection Plan has been completed and is available on the Indian Springs website. He feels that it would be beneficial for all community members to have access to this information and would like to have it available on DMFPD's website. Darin has written the content to display on the front page of website explaining reason for having a wildfire protection plan; with a link to a secondary page that contains all the documents with summaries of information so community members can utilize it as a knowledge resource. Karen made a motion to allow the ISLA Community Wildfire Protection Plan on DMFPD's website and Barry 2<sup>nd</sup> the motion. Motion carries.

**ANNOUNCEMENTS**

The next board meeting will be held at Deer Mountain Station 1 on June 15, 2016. Meeting will start at 1800 hours.

Barry made a motion to adjourn meeting and Mark 2<sup>nd</sup> the motion. Meeting is adjourned at 1836 hours.

Maria Matthews

Secretary