

**Special Meeting**  
**May 28, 2016**

Barry Cole called the special meeting of the Deer Mountain Fire Protection District to order at 1600 hours at the Deer Mountain Community Center.

Present were Barry Cole, Joe Watts, Karen McKee, Darin Anderson, and Mike González.

The purpose of this meeting is to address the following items: perform oath of office for newly elected director, approve new volunteers, discuss /approve: district website changes, new EMS pay plan, and associated additional monthly payroll expenses. Approve paying EMS personnel from April 18 through May 31, 2016.

- Barry performed the Oath of Office for newly elected board of director Michael González.
- Barry made a motion to accept Robert Themel and Josh Mosher as new volunteers for DMVFD and Darin 2<sup>nd</sup> the motion. Motion carries.
- We have the opportunity to obtain a new website name: DMFDP.org for approximately \$15 as opposed to deermountainfireprotectiondistrict.com which we currently use. Elaine will obtain the new address for us and relocate all the files to new website and change links to new website for a cost of approximately \$60; this will be done as soon as possible. The prior web address will redirect to the new website until the domain name expires unless we choose to renew it. Karen made a motion to have Elaine obtain new website name at time of renewal and relocate all files and links to DMFDP.org from our current website. Barry 2<sup>nd</sup> the motion.
- Karen emailed the new EMS pay plan to all board members which states: DMFDP cannot pay more than two people/12hr-shift and nobody is allowed to work overtime in a week's timeframe (Monday-Sunday); anytime EMS personnel responds on a call when Station 2 is not staffed or Med 1 is out on a call, the eligible personnel will be paid the same hourly rate as 12 hour shift employees. Karen made a motion to accept new EMS pay plan and Mike 2<sup>nd</sup> the motion. Motion carries.
- Karen mentioned that QuickBooks 2013 will no longer support payroll at end of month; she had to upgrade to QuickBooks 2016 at a cost of \$220. QuickBooks has a monthly base fee of \$30-\$40/month plus \$2/person paid in a month. Karen made a motion to approve these expenses as well as paying the bookkeeper \$5 per person paid/month and \$15 dollars each time she has to file quarterly and year end reports. Mike 2<sup>nd</sup> the motion. With Karen abstaining motion carries.
- Paying EMS personnel - April payroll is \$2,366 and May is approximately \$3,344 assuming all shifts are worked through end of month as planned. There will be additional expenses added to these totals due to matching Social Security and Medicare taxes for payroll. Karen made a motion to pay EMS personnel approximately \$5,800 for April and May. Mike 2<sup>nd</sup> the motion. Motion carries. The board will be evaluating the EMS pay plan during June's board meeting to make sure funding is sufficient and EMS remains solvent.

Barry made a motion to adjourn special meeting and Karen 2<sup>nd</sup> the motion. Meeting is adjourned at 1620 hours.

Maria Matthews  
Secretary