

**DMFPD Meeting Minutes
July 20, 2016**

Barry Cole called the regular meeting of the Deer Mountain Fire Protection District to order at 1800 hours at the Deer Mountain Community Center. Present were Barry Cole, Karen McKee, Mike González, and several citizens.

CHANGES TO AGENDA

Barry requested STRIVE Grant Report be added to Old Business.

SECRETARY'S MINUTES

Minutes for June 15 board meeting and June 30 special meeting were emailed to all board members. Barry made a motion to approve the minutes and Mike 2nd the motion. Motion carries.

TREASURER'S REPORT

GENERAL FUND:

Checks #3105-3150		
Beginning Balance-June		\$128,552.71
Fremont County Tax Deposit-May	\$14,833.69	
Trf. from EMS Checking to Cover Payroll	\$5,443.94	
Gallimore May 1, 6272 CR28 Payment	\$360.00	
Medical Income	\$1,590.00	
Donation- Rau Const. to help w/meal expenses	\$300.00	
Bank Interest	\$1.12	
Total Income June		\$22,528.75
Total Income plus Beginning Balance		\$151,081.46
Expenses		\$20,492.08
Ending Checkbook Balance		\$130,589.38
Total Funds		\$233,387.83

Karen made a motion to approve the treasurer's report and Mike 2nd the motion. Motion carries.

Beginning July 1st Checkbook Balance: \$130,589.38 County Tax Deposit-June: \$23,928.28
July Total Expenses: \$45,405.43 Ending Checkbook Balance: \$118,546.67

Total expenses for the month are high mainly due to EMS - transferred \$4000 from EMS checking to cover payroll; we will receive approximately \$18,000 reimbursement from the building lease. The district sold Rescue 21 for \$3,000. Karen made a motion to approve bills to be paid and Mike 2nd the motion. Motion carries.

Joe had expenses for materials at Station 2 and the money will come from the building maintenance and repair account.

We have used approximately \$216,500 of the building lease funds to date. Karen spoke with the leasing company and any excess lease funds can be used to lower or shorten lease term; after completion appraisal, if building appraises for \$300,000, we can also use excess funds to pay Brush 2 and 4 or for Station 3 building.

Profit & Loss Report: Medical is \$4,355 in the red and Brush 2 and 4 are in the red. Brush 12 and 13 went out on national fires; estimated income of \$20,000 will replenish the truck account. We look good in all categories except for EMS payroll; we will need to make budget amendments to earmark \$14,000 of unallocated funds.

EMS Billing - We have approximately \$43, 193 in outstanding bills since April 1st and we should be

receiving payment soon; we expect to receive about 30% of amount billed. Medicare account has been approved (average reimbursement is about 40%). Medicaid account has been approved as well and it will take approximately 14 days for us to receive payment after bills are released (average reimbursement is about \$160/run). We have been approved to bill back to May 4th for Medicaid; Karen requested that we be allowed to bill to beginning of year and we are waiting on approval. Darin has done extensive research and crunched the numbers; so far we are breaking even regarding the EMS pay plan by using the funds from the EMS checking account.

CHAIRMAN'S REPORT

No Report.

ADMINISTRATION HOURS: Karen-100+ Mike-5 Darin-24 Barry-10 Maria-6

STATION REPORTS

STATIONS 1, 2 & 3 HOURS: Training-88; DMVFD had 18 runs.

Joe has reimbursement requests totaling \$273.32. Karen made a motion to approve Joe's reimbursement requests of \$273.32 and Barry 2nd the motion. Motion carries.

Building Update - Garage doors and heating is done; electrical should be completed within the next couple of weeks.

Wood Chipper Grant - Darin has applied for a wood chipper grant for the district. The application has been submitted and accepted; we are waiting to hear on award of grant.

The Indian Springs Station 3 lot has been deeded and recorded with the county clerk; utilities have been transferred to the district.

EMS: Training-15; EMS had 23 runs.

Joe has reimbursement requests totaling \$158.71. Karen made a motion to approve Joe's reimbursement requests of \$158.71 and Barry 2nd the motion. Motion carries.

EMS Pay Plan Overtime - The district has been short staffed due to personnel out on national fires.

Karen made a motion to pay overtime for EMS personnel at the Chief's discretion during the wildfire season; employees will only be paid for 12 hour shifts and personnel who are not at overtime status for that particular work week will be given scheduling priority. Mike 2nd the motion. Motion carries.

EMS Pay/Stipend for Volunteers - Darin, Joe, and Mike would like to get paid for staffing Station 2; DMFPD's board of directors cannot be employees of the district per attorney. Board members staffing Station 2 can only be paid 20% of what a regular employee is paid.

STRIVE Grant & EMT Class - We have received official notice that the following individuals have been approved for grant: Scott Yoder, Bob Bryan, Kelvin Smith, and Scott Hanlon (Scott Hanlon has not committed to taking EMT class).

SECTION REPORTS

INSURANCE:

Mike had a homeowner on Spruce Basin Road request our ISO rating and run times for their area; Spruce Basin is not covered by DMFPD. The homeowner met with Joe and Mike regarding the possibility of obtaining coverage from DMFPD; the individual will meet with other Spruce Basin neighbors to further discuss this matter.

COMMUNICATIONS:

Darin mentioned that all the 800 radios have been inventoried and organized; he is almost done with the VHF radio inventory. He is looking into the whereabouts of former volunteer's radios. Med 2

radio has been repaired; Med 1 and Med 2 units are now working properly.

OLD BUSINESS

AFG Grant - DMFPD has not received denial as of yet and every Friday award update is publicized; we are optimistic that we will be selected for the award.

Employee Manual - No progress made from last meeting.

Marijuana Grow at 6272 Copper Gulch Rd. - The attorney recommended we contact Fremont County Sheriff's Office and Court of Clerk; our inquiry was referred to the code enforcement department. According to the medical marijuana license homebuyers have, they are in compliance with state and county regulations. However, our contract clearly states that our property is covered by federal laws as well. The district's attorney sent a letter to the homebuyers notifying them of the federal rule violation outlined in contract and that we will be conducting an inspection of property on August 15, 2016. We have to provide the buyers a 30 day grace period to remedy the infraction before proceeding with further legal action.

Insulation Installation Issues - Our attorney estimates a minimum of 2 hours (approx. \$500) to research matter; Karen feels that it is not worth pursuing since our contract does not spell out the insulation in detail and too many phone conversations were not well documented. Karen made a motion not to pursue insulation installation issues with insulation or building company. Mike 2nd the motion. Motion carries.

Dual-Tone Outs for EMS - Barry has been in contact via email with Steve Morrissey and the County Commissioners office regarding DMFPD's decision not to participate in dual-tone outs with Ark River. The dual-tone out system has created unsafe conditions, waste of resources and tax-payer money. After no response from Commissioners, it was recommended that we get Southern Colorado RETAC involved in coming up with a solution for DM and Ark River. SCRETAC oversees EMS services and will investigate situation regarding response areas and provide a solution for all entities involved. We will let SCRETAC research and present a solution before further pursuing this matter with the County Commissioners.

STRIVE Grant Report - We had previously been awarded a \$2,500 STRIVE grant to purchase digital signs for the department; Joe is in the process of obtaining two signs for \$800.

NEW BUSINESS

Homeland Security Grant - Steve Morrissey sent information regarding grant availability with a deadline for submission requests by the end of this month. The Homeland Security Grant can be utilized to purchase medical equipment/supplies, radios, repeaters, etc. Barry made a motion to have Mike take charge of the Homeland Security Grant and oversee the application process. Karen 2nd the motion. Motion carries.

ANNOUNCEMENTS

The next board meeting will be held at Deer Mountain Station 1 on August 17, 2016. Meeting will start at 1800 hours.

Barry made a motion to adjourn meeting and Karen 2nd the motion. Meeting is adjourned at 1843 hours.

Maria Matthews

Secretary