

**DMFPD Meeting, Aug. 17 2016**

Chairman Barry Cole called meeting to order at 1800 hours, at the Deer Mt. Community Center  
Directors present, Barry Cole, Gerry Hoover, Mike Gonzalez, Darin Anderson, Karen McKee.  
There was one change/addition to the agenda- Discussion of Station3 building – Darin  
Secretary’s Minutes of July 20 meeting , and the August 11, Special Meeting were e-mailed to the  
directors, Barry made motion to approve the minutes as presented – seconded by Karen McKee motion  
carries.

**Treasurers’ Report:**

Checks #3151 - #3205	
Beginning Balance – July	\$130,589.38
Fremont County Tax Deposit – June	\$ 6,127.47
TRS. From EMS Checking to help cover Payroll	\$ 4,000.00
Gallimore Ju ly 1, 6272 CR 28 Payment	\$ 360.00
Medical Income	\$ 200.00
Sale of Rescue 21(1966 Chevy)	\$ 3,000.00
Bank Interest	\$ 1.19
Income for Month	33.363.91
Total income plus beginning balance	\$ 163,953.29
Total Expenses – July	\$ 46,649.23
Ending Check Balance	\$ 117,304.06
Total Funds	\$ 217,563.47.

Karen made motion to accept treasurers’ report, Mike seconded – motion carries  
 Karen stated worker’s comp has increased \$1351.25 due to EMS employees. Of these expenses she also  
 noted that \$14,042.03 is Fire Fighter pay for which DMFPD will be reimbursed by the State. \$3000 was  
 paid for 2 people to take the EMT class per the special board meeting last week. Karen stated she has  
 increased her fees for payroll services from \$5.00 to \$7.50 per employee.  
 Karen made motion to pay bills, Mike seconded. Discussion: Barry had question on worker’s comp  
 payment – after discussion – motion carried.  
 She reported approx. \$219,000 of the building lease has been used to date. Excess lease funds; building  
 lease could be redone to lower the payments or shorten the lease term... Based on completion  
 appraisal, if building appraises for \$300K since it is the collateral for the lease, the excess funds could be  
 put towards paying off B12/13/Holmatro or the funds could be used for Station 3 building.  
 Payroll liabilities totaled \$6247.69, as of 7/31 EMS payroll/income is in the red \$3700.  
 EMS Billing, July billed amount: \$17,135, July income \$200 patient payment and these are from incidents  
 that occurred last year. The billing report shows around \$2000 received in July, but this is not accurate..  
 Note: check was cut in July, but not received until August. Income to date for August is \$908.78. Darin  
 report \$54000 billed out. 4 months billing, with review – he has done --- it looks like it will be possible  
 to break even or have a surplus. Will take possibly 6 months to a year to prove system will work  
 properly.  
 Brush Truck income: estimated DMFPD will be receiving approx. \$43,500  
 Colo Springs; \$7314, Hayden; B2-\$8587.51, B4-\$6501, T4-\$4042.83, Hatchery: B2-#3198.19, Lava Mtn;  
 \$17,967.58, TOTAL: \$43,565.28  
 Director Gerry Hoover’s oath was filed with DOLA and Clerk, DOLA rejected; wants bond filed with it.  
 Mike is checking into this problem.

Karen reported the transparency notice update on DOLA, SDA and SMFPD web site is complete and posted. Also, the CORA policy is posted both on the website and the SDA Website.

Admin hours: Gerry – 0, Darin 3, Karen 75, Mike 3, Barry 5.

Barry made motion to accept Eric Johnson as new volunteer – Karen seconded – motion carries.

Joe – 61 training hours, request reimbursements totaling \$3886.98 (includes \$3000 for digital sign of which \$2800 will be received from recruitment and retention grant). Karen made motion to pay reimbursements – seconded by Barry --- motion carried.

Chief Joe requested reimbursement for cigarette trash containers, and parking stops. Totaling:\$681.39.

Barry made motion to reimburse Station 1, Mike seconded – motion carried. Chief Joe was reminded that the 2016 budget was depleting rapidly. He is to try to get approval before making purchases.

Building updates: Sheet metal is to be put up, and electric installed. Joe reported that Gary Pickens and volunteer labor has saved the district at least \$80000.

EMS training hours and runs: EMS training hours 28, 15 runs.

EMS Pay Plan no update. Class has started for the new EMTs.

Insurance – Mike reported is researching exactly coverage is needed to repair/ replace vehicles. He will advise board.

Chief Joe requested DMFPD board include Spruce Basin into District. Discussion followed on the proper way to do inclusion. Barry requested this be put on the agenda for September, research will be necessary.

Communication – Darin , Station 2, he will work to see what equipment will be needed if anything.

## **OLD BUSINESS**

Karen made motion to earmark funds from AFG grant for ambulance and equipment not to exceed 10 percent or \$20,000; the EMS officers and Karen McKee will work together on this process. Barry Seconded. Motion carried.

Wood chipping grant: The grant was not awarded. Will search for another grant and report to board next month. It was suggested that the board ask Gary Pickens to search for a deal on a chipper.

EMPLOYEE MANUAL: No report. Karen motioned to turn the employee manual over to attorney – Barry seconded – motion carried.

Marijuana grow at 6272 Copper Gulch, matter is closed – they have complied

Dual tone-outs: problem will be tabled until further investigation is complete. September was brought up as a possible end to the problem.

Purchase request and reimbursement procedures – Karen explained procedure under \$250 the individual may purchase and then present voucher to board who can approve or deny. \$250 and above must be approved by board before purchase or contract.

Recruitment banners, Sign, and STRIVE –Darin reported passing out banners, Pete Sardaczuk will take point on this project, he resides in Indian Springs. Barry explained the need to recruit new volunteers in all areas. Barry and the Red Suspenders will put together a packet – showing the advantages and benefits of joining and remaining with the Deer Mt Fire.

## **NEW BUSINESS**

Karen brought to board attention the request for inclusion of 1106 Basin Drive, this is located within Spruce Basin. Board again discussed procedures for inclusion, and inviting non-members to become part of the District. Barry is going to research the process and board would like to invite all of Spruce Basin to join our district.

Sangre De Cristo donation letter: Karen had e-mailed to board members and made motion to send letter requesting donation – Mike seconded – motion carried. She will send August 24 – Sangre board will decide what they will give us – she will then go to Operation Roundup for the balance – Karen made

motion to be authorized to complete application with Operation Roundup – seconded by Barry – motion carried.

EMS Grant Writer: - Joe and Jay are going to work on RETAC for grant writing, no guarantee there will be an AFG grant issued.

2017 Budget – and review 2016 budget. ---Karen requested a Budget committee. Karen, Joe, Jay, Mike and Darin will be the committee. Must have budget presented to board at the Oct. 15 Board meeting.

Station 3 building for 2017 – Darin will take point of a committee of 3, Gerry, and Karen, Barry will fill in when needed.

Next meeting – Sept. 21 – at 1800

19:30 motion to adjourn by Barry, seconded by Mike – motion carried.

Respectfully submitted

Patti Myers  
Secretary, DMFPD