

DMFPD Board Meeting – Sept. 27, 2016
(rescheduled from Sept. 21, 2016 due an emergency on Sept. 27, 2016)

Meeting was called to order by Chairmen Barry Cole, at 18:00

Board members present Barry Cole, Darin Anderson, Mike Gonzalez, Karen McKee; absent Gerry Hoover.

Pledge of Allegiance was led by Barry Cole; No changes or additions were added to the agenda. At this point the meeting was turned over to Darin Anderson.

Public Input: None.

Minutes of prior meeting: Motion to accept minutes as presented to the board members thru e-mail for the August 17, and the Sept. 6, 2016 special meeting, was made by Darin Anderson, seconded by Mike Gonzalez, motion carried.

Treasurers Report: Karen McKee;

Checks #3206 - #3252

Beginning Balance – August - \$117,297.61

August Deposits

County Deposit for prior month 6,124.47

Gallmore –Sept 1, 6272 CR 28 payment 360.00

Bldg expenses reimbursed by Lessee 17,104.50

VFIS refund –removal Rescue 21 – Sold 78.00

Medical income 8,681.76

Fire State pymnt-Doghead Fire Yoder 2,921,22

Sale of pump & tank off old Kaiser 400.00

Refund from Prairie Mt Publishing 29.04

Bank Interest 1.07

Total Income for month 35,700.04

Total income plus beginning balance \$152,997.87

Total expenses: 48,084.37

Ending Check Book Balance \$154,913.30

Total Funds :

(includes other Bank balances) \$208,204.62

Karen made motion to accept treasurer’s report, seconded by Barry – motion carried.

Bills to be paid:

Beginning checkbook balance Sept - \$104,913.30, Income to date; \$18,239.94 Expenses for August totaled \$34,211.67. Karen noted , \$6,648 approx August payroll, \$8,162 advance to firefighters pay. Leaving balance in checkbook of \$88,941.57.

Bill Pay Approval: Karen made motion to pay bills for Sept., seconded by Mike, motion carried

Karen reported employee labor and law posters should be posted at Deer Mountain, and Cotopaxi. Cost approx. \$16.00 – seconded by Barry – motion carried

Karen made a motion requesting permission to order checks, cost Approx \$70. Seconded by Mike, motion carried

Building Lease Update: Karen reported that we have passed our final building inspection. To date, approx.\$220,000 of building lease has been used. The completion appraisal has been ordered

Payroll expenses and liability - August payroll =\$8246 – due to overtime required as personnel were on national fires and vacation.

EMS billing – April billing of \$22,581 – have received payment for 12 of 15 –and have collected 21.44% 2 of the remaining claims for which we are owed is Medicaid, expected is only 27%. May billing was \$6,580 have collected 26.9% - she believes this will be approx. income for May. June (\$14,217) and July(\$17,135) August billed amount was \$27,305. This included balances of ‘old’ accounts from the previous billing company - \$17,559. – This creates a total August billing of \$44, 904.Karen reported a total billing from April – August of \$105,417. As payments from ‘old accounts’ are received she will separate these out for statistical purposes. August receipts will be approx.. \$9500

National Fire billing: Karen reported the net income for the brush trucks at approx. \$64, 300 (of that amount \$4032 was T11 – B12 and B13 brought in over \$60000! Just a side note: B12 and B13 payments for 1 year total \$33,230.

Chairman report: None presented

Admin hours: Barry 2, Mike 2, Karen 154, Darin 5.

New Volunteer approval: Barry made motion to accept Mark Abrahamson, - Mark is an Engine Boss and will be a seasonal volunteer. Karen seconded – motion carries.

Station Reports:

Station 1,2,3 - Joe

Hours and runs – runs 115 – hours 30.

Reimbursement request --- totaling \$308.77 – Karen motion to reimburse Station 1– Mike seconded motion carried.

Purchase request \$3952– For station #2 New heater, and propane plumbing – also to authorize up to \$500 for well meter for Station !. Karen made motion, Mike seconded – motion carried.

Building updates Both theelectric inspection, and propane inspection passed– should have CO within a week.

EMS – training 97, 25 runs thru August.

BOCC hearing results; Ark Valley got Coaldale and Howard. Deer Mountain was assigned CR 12A, CR 1A, CR2 and Hwy 50 to mm 254. Discussion followed, Darin will check for clarification of borders of territory.

Section reports;

VFIS renewal – --- Application covering workmen comp will be completed this week and given to Charles Wilson. Mike discussed insurance on the 2 buried water tanks at Station #1– insurance would coverage of \$60000, at \$250 per year. Mike made motion to pay \$250 to cover the tanks. Discussion followed; Barry second, motion carried.

Communications: -- Darin; reported auto system for better communication at Station #2.will need to get remaining materials; Darin made motion to allow up to \$200 implement new system seconded by Barry – motion carried.

Old Business:

Dola approved oath and everything has been resolved with crime coverage and accepted by DLG. Karen reported that Sangre de Cristo has waived new building electric project fees of \$2047. This was approved at SDC board meeting in August.

RETAC grant – Joe report grant is due end of October. It was recommended the grant be ready for review by October 19. Discussion followed. Joe, Jay and Mike will see that this happens.

EMS mailer: Darin recommended that this be ready by the next board meeting. Steve, Jay, Joe are on the committee that this will happen.

Employee manual – Karen made motion to approve employee manual as presented --- seconded by Mike, motion carried. Karen reminded all employees must sign that last page and return to her

2016 and 2017 budget –Karen; She reported good meeting has further updates that need to be addressed; next budget meeting will be Oct 7, 10:00 a.m. 2017 budgets must be ready for the next board meeting.

Karen made motion that would allow her to transfer to capital contributions \$750 in October and then cease contributions to capital improvement accounts, unless such time that the funds are utilized. Seconded by Mike. Motion carried.

SRUP compliance – Karen reported she is working on this and must be presented returned by October 3rd. She will inform SRUP of what may be different from the original plan. This is a yearly review.

Sam registration; Darin – this too must be done on annual basis --- He completed this on line for this year, and registration is complete.

Darin reported that the Ryan Hendrickson problem has been given to the sheriff's dept. There is a warrant out for his arrest. Darin stated that a deadline of 30 days on the warrant be given for the search; since Hendrickson is no longer at the 2 addresses that DMFPD has. If, Hendrickson or the equipment are not located; a claim will be filed with the insurance.

Inclusion mailing: Darin reported Gerry and he will be working on this project --- many things need to be defined, discussion followed; Work will continue when Gerry returns

St 3 bldg committee – Darin, Gerry, and Karen. --- Darin reported that he wants to get initial blue prints approved; with mid April target for ground breaking.

New Business

Bookkeeper contract: Barry made motion to approve bookkeeper contract – Darin Seconded – Karen abstained, motion carried.

Chief's job description:

Barry made motion to accept Chief's job description as presented – Mike seconded.

After discussion Barry rescinded his motion, – the chief's job description and the chief's contract were tabled. The two items will be reviewed and be presented at the next board meeting.

Texas Creek Petition for inclusion – Karen made motion to proceed with this inclusion, and asked for authority for to review with attorney – for proper procedure, seconded by Barry – motion carried.

EMS – Karen reported a procedure for billing volunteers is needed. Karen made motion that EMS for the transport of volunteers and immediate families, DMFPD will accept insurance payment with no cost to the volunteers. Barry seconded. Discussion followed; motion carried.

Next meeting October 19,2016 at 1800

Darin made motion to adjourn, Mike seconded --- motion carried - 19:25 hour