



**DEER MOUNTAIN FIRE PROTECTION DISTRICT**  
**BOARD MEETING**  
**February 15, 2017**

**CALL TO ORDER:**

Meeting was called to order by Chairman Gerry Hoover, at 18:00. Board members present, Gerry Hoover, Gary Pickens, Karen McKee, Darin Anderson, and Mike Gonzalez.

**PLEDGE of ALLEGIANCE:** was lead Gerry Hoover

**CHANGES TO AGENDA :** Karen added 2 inclusions under new business.

**2017 BUDGET AMENDMENT HEARING**

The Public Hearing was called to adopt an amended DMFPD 2017 budget, The hearing was advertised in the approved paper of record; the Canon City Daily Record Hearing on Feb. 1, 2017. The amended budget was posted on the bulletin board for public review since January 29. Budget has been presented to the Board at the January 27 Special Meeting. Karen asked those present if there were any changes to the proposed 2017 amended budget either from the Board or the public; Karen made motion to approve the proposed budget amendment for 2017, Darin seconded, motion carried.

Karen then made motion to approve Resolution #20170215-01 Resolution for Supplement Budget and Appropriation. This resolution was e-mailed to the board members for their review prior to the board meeting.

Gerry seconded, motion carried.

Budget hearing was closed at 18:05

**MINUTES**

- Approve January 17 regular mtg. minutes & January 27 and Feb 8 special mtg. minutes

Karen made motion to approve the minutes, Darin seconded; motion carried.

**PUBLIC INPUT for matters not on the Agenda.**

- 3 minute limit/no disrupting, pursuant to § 18-9-108, C.R.S.

None

**TREASURER'S REPORT:**

- Treasurer's Report

Beginning checkbook balance for January:	\$120590.25
County Deposit for prior month	2520.08
Gallimore 2/1 6272 CR 28 pymt	360.00
Medical Income	3897.12
EMS Donations	1705.00
Fire Donations	81.53
State Fire Payments	33066.82
Bank Interest	<u>1.03</u>
Total Income to date	\$41631.68
Checkbook balance/income	\$162221.93
Expenses to date	-\$40919.14
Ending checkbook balance -	\$121302.79
With other bank balance	
Emergency Reserve	50367.01
Capital Improvements	50422.90
Brush Truck 4 Debit Acct	77.81
Medical Checking	1645.95
Payroll Account t	<u>0.00</u>
Total Funds	\$223,816.52

Karen made motion to approve treasurer's report, Mike seconded, motion carried.

**Bill Pay Approval**

Karen stated Brush 4/12/Engine/12 payment is not included in the bills to be paid as the board will discuss paying the lease off later in the meeting. If the decision to not pay off the lease is made then the board can approve making the lease payment due. Included in the bills are the bills for the lot donated to the District for 2016 property taxes and Indian Springs HOA dues for 2017

Karen also stated that the EMS mailer has brought in \$7992 in EMS donations to date.

Karen stated for February a beginning checkbook balance of \$121302.76. Income to date is \$51054.13. Expenses to be paid total \$28437.85. Leaving checkbook balance of \$143919.03. Karen made to approve bills to be paid for February, Gerry seconded, after brief discussion motion carried.

**Payroll expenses:** January payroll and liabilities totaled \$9812.07. Payroll INC/EXP Use of District funds to support this payroll is now averaging approx. \$2500 per month.

**EMS Billing :** Jan. income from EMS billing totaled \$3897.12. There was approx. \$2000 in income that was received very late in January but was not deposited until Feb., so it is reflected in Feb. income. Feb. income to date is approx. \$6600.

	EMS Billing	Billed	Received	Write-Off	# of Runs
	April	22,581.00	32.04%	62.98%	15
	May	6,580.00	30.02%	64.66%	4
	June	14,217.00	23.12%	61.93%	12
	July	17,135.00	34.53%	66.70%	12
	August	27,305.00	44.37%	59.07%	18
	Sept	14,779.00	38.77%	39.30%	13
	Oct	11,686.00	23.60%	35.79%	8
	November	15,233.00	15.73%	54.67%	10
	December	11,747.00	22.24%	67.12%	9
2017	January	11,253.00	3.28%	24.50%	9

Karen also stated that Medicare is increasing the amount that they pay thru 2018.

**Nat'l fire billing:** In January DMFPD received \$32,354.24 in State Fire payments of this \$8034.57 was dispersed to Fire Fighters, the balance of \$24,319.67 was District income.

To date in February, District has received \$14,643.37, and dispersed \$2,534.07. District income to date for February from State Fire payments total\$12109.30.

Karen report that District has not received payment on Tender 11, and Scott Hanlon for the Junkins Fire, and the Berry Fire.

Karen stated that Gary Pickens was appointed to the board. He also accepted the position as purchasing agent for the District. He has also taken on the responsibility of maintaining the vehicles and maintenance records.

**Purchasing Agent Requests;** Requests totaled \$1582.21, after discussion Darin made motion to approve purchases on the purchase request form, Karen seconded, motion carried.

The District received a late bill of \$755.00 for vehicle decals. Darin questioned this as had Joe told the board the cost would be \$250. This is nearly three times original quote. After discussion of the bill Karen will get in touch with supplier for explanation of this difference and advise the board of her findings.

**CHAIRMAN'S REPORT:**

- Admin Hours Gerry, 10, Darin 5, Gary 10, Mike 30, and Karen 106

- **New Volunteer Approval:** Nick Ophaug submitted application to become a volunteer. Gerry motioned to approve the new volunteer, Karen seconded. Motion carried.

## **STATION REPORTS:**

### **Stations 1,2 &3:**

Training Hours - 125 & Runs - 13

Reimbursement & Purchase Requests - Chief Watts presented reimbursement form with expenses totaling \$1718.32. Mike made motion to approve reimbursements, Gerry seconded after discussion motion carried. Chief Joe request purchases of \$3431.60, after discussion this was reduced to \$1868.30 Mike made motion to approve \$1868.30 Gerry seconded, 3 approved, 1 denied 1 abstained, motion carried.

Joe requested authorization to have fire extinguishers checked at a cost of \$6.00 per unit. Karen made motion to approve expense of up to \$240 for a maximum of 40 extinguishers, Gerry seconded, motion carried.

Eric Johnson presented Tender project update with required update on unit of \$5900 plus \$2,000 for paint and an unknown cost for license plates for an estimated total of \$9000. With the improvement the Tactical Tender would be paid \$123 per hour when on scene, as opposed to \$54 per hour as a Support Tender. Request was tabled to allow board to review options. \$3000 was approved in prior meeting, this is an additional expense. Gerry tabled any motion at this time; with explanation of expense for 2017 to follow.

Chief Watts also suggested the selling of Brush 41, after short discussion this was tabled for a later discussion.

## **EMS:**

Training Hours – 20, and Runs – 13

Reimbursement/Purchase - none

## **SECTION REPORTS**

**Insurance: nothing to update**

### **Communications:**

Purchase Request

Tender 3 and Med 3 with mobile device and mobile accessories = \$10,075.00 – tabled until discussion about funds under new business.

## **OLD BUSINESS:**

**Ambulance Grant (CDPHE) Status** submitted today. June will be notice of approval

### **Retention Program Update**

A letter has been approved to present to future vendors, in Canon and Westcliffe, and are working on a identification card. This program will be available to EMS, Firefighters, and Associate Members (Red Suspenders)

### **Inclusion Mailings, MVA/Fire Billing, PILT Update**

Gerry will report when decisions are made regarding the 2017 budget.

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### **Station 3 Building Committee Update**

Darin reported quotes from concrete and labor estimates have been completed and were presented to the board members. Station #3 has a May estimated date to break ground.

**Strive Grant Update:** DMFPD has received the certificates of completion and will now submit all paper for reimbursement.

### **Indian Springs Lot Donation to District Update**

Lot for Sale Ad was emailed to Indian Springs residents. Darin posted a sign on the lot. Karen will begin advertising in other venues.

**NEW BUSINESS:**

Inclusion of lots to District:

Karen made motion for permission from the board to work on inclusion of two lots. One request was received last July and the second received recently. Seconded by Gerry, motion carried.

**Employment of National Firefighters**

Steve Miller gave a detailed report proposing that National firefighters can be paid as employees and still remain volunteers when working for our District.

Gerry stated he would like this issue revisited in detail. Karen made motion to allow her to speak with DMFPD attorney to see just what DMFPD is required to do. Gerry seconded, motion carried.

**Lease Retirement and LMTV build funds**

Gerry stated while working on the 2017 budget, it was determined that at the end of the 2017 there would be a balance of \$1893.48. Therefore, it was determined necessary to cut EMS scheduling to 8 hour from 12 hour shift. None on the board members liked to have to make this action but it was necessary at this time. Gerry stated by wise spending, it will be possible to return to the 12 hour shifts. Karen made motion to approve paying off Engine 13. The payoff would be \$47,749.49, if paid by Feb. 25. Of this amount; \$30,000 would come from money budgeted plus, \$17,749.49 from LMTV truck building funds. Gerry seconded. After discussion, motion carried.

ANNOUNCEMENTS: Next board meeting will be held March 15, 2017 at 1800 hours.

ADJOURNMENT: Motion to adjourn by Gerry, Seconded by Karen – motion carried – meeting adjourned at 2000.

Respectively submitted  
Patti Myers, Secretary