

**DEER MOUNTAIN FIRE PROTECTION DISTRICT
BOARD MEETING MINUTES
DECEMBER 13, 2017 (Revised)
1800hrs**

CALLED TO ORDER: Chairman Kincaid call to order at 1800hrs

BOARD MEMBERS PRESENT: Larry Kincaid, Gary Pickens, Sunny Pressler, Paul Razmussen

PLEDGE OF ALLEGIANCE: Led by Chairman Kincaid

CHANGES TO AGENDA: None

MINUTES OF NOV. MEETING APPROVAL: Chairman Kincaid motioned to accept minutes as presented; Paul seconded, motioned carried.

TREASURER'S REPORT: Beginning bank balance as of November 1st – November 30th was \$156,800.52. Total income received \$107,943.20 which includes a state fire payment in the amount of \$101,150.09. Expenses including National fire expenses \$15,222.47. Itemized Pay roll expenses are \$26,670.12, Nat'l Fire payroll \$560.11, EMS payroll \$6,362.72, Payroll taxes \$15,798.55 and Staff Payroll \$3,948.74. Total expenses including other expenses is \$57,256.27

Other funds Available:

| | |
|-------------------------|-------------|
| Brush Truck Debit Card | \$1286.35 |
| Capital Improv. Reserve | \$19,834.32 |
| Emergency Reserve | \$50,404.69 |

Total Funds Available: \$279,011.91

Chairman Kincaid motioned to accept Treasurer's report. Gary seconded. Motion carried.

CHAIRMAN'S REPORT: Chairman Kincaid stated that he had been numerous calls for the DMFPD and the Fire Department has been doing a great job. Chairman Kincaid stated that DMFPD did not give any of DMFPD area to AVA, "We are not giving up or waiving our area" said Chairman Kincaid. It is FRECOM's understanding that AVA made the change without permission.

STATION REPORT: Chief Gowdy stated he had a meeting with Wet Mountain fire Chief and discussed mutual aid, to assist in fires if needed. Chairman Kincaid explained that the debit card specifically for wildland fires for firefighters had \$5,000 deposited into the account for travel expenses

\$150 needed for repairs needed for the boxes on the brush trucks. Chairman Kincaid said the funds are in the maintenance budget so it doesn't require a vote.

Chief Gowdy stated more water was needed for quicker calls, they have to go to the river to fill truck. Chief Gowdy stated they found a truck in Arizona with 38,000 original miles for \$16,300. Chairman Kincaid made motion to approve purchase fire truck from Arizona; Seconded by Gary, motion passed.

Chairman Kincaid said a truck was sold in early November for \$11,000.

Chief Gowdy has requested to have Building C bathroom & shower renovated for proper living quarters, the cost will be under \$200. Chairman Kincaid said it fits in the discretionary funds. No approval was done.

EMS:

Schedule- Filled, coverage at night

SECTION REPORT:

Insurance- No updates given

Communication- No updates given

OLD BUSINESS:

Update on debit cards for Wildland Firefighters- See Station Report

Update on forensic audit- Forensic accountant almost complete. Initial finding of the audit report are that the business account is taken care of and reconciled for 2016 and 2017.

Update on past hacking- has been under control, no further attempts, internet is secured.

Update on New ambulance- Chairman Kincaid stated it has been delayed will not be delivered at this time.

Update on purchase of used vehicles- Chief Gowdy stated "Awaiting response from Fremont county." Will keep informed.

Update on purchase of equipment from Fremont County- None

Report from Community meeting Dec. 2, 2017- 4 personnel in attendance, Chairman Kincaid suggested meetings to continue.

Update on Indian Springs- None

Approval of set hours for office in Building A- 8:30am -12pm Mon-Thurs.

Update on Building B usage- \$25 per hour for anyone using on a daily basis

Update on letter for 18th trail- No update as of yet.

New Business:

Discussion of a letter regarding opening of 18th trail.

Discussion about Building B usage. Contracts have not been written nor discussed. Working with the attorney on this.

Approval of Fire Chief Training- Feb.- Chairman Kincaid made motion for Fire Chief Training; Seconded by Gary, motion carried.

Chairman Kincaid says that money spend on firefighting training doesn't come out of the budget but that it will come out of wildland money that is paid for by the State of Colorado for training. The money that is spent on Wildland Firecamp, doesn't come out of the District budget.

RES. 121317-2017-01 Approval appointing designated election official- Chairman Kincaid made motion to appoint Crystal Schenck, Paralegal with Collins Cockrel & Cole P.C.; Seconded by Paul, motion carried. Self-Nomination forms are due to Crystal by March 2, 2018. Applications for absentee ballots must be filed with Crystal by May 1, 2018.

RES. 121317-2017-02 Approval of 24hr agenda posted community board at DMVFD- Chairman Kincaid made motion for approval; Seconded by Gary, motion carried.

RES. 121317-2017-03 Approval of 72hr posting of regular and special meetings- Chairman Kincaid made motion for approval; Seconded by Sonny, motion carried.

Approval for polling place for upcoming election on May 8th, 2018.

Approval of Transparency thru SDA deadline is Jan. 15- Chairman Kincaid made motion for approval; Seconded by Paul, motion carried.

Advertising on vehicles- Discussion about other agencies advertising on District trucks for income.

Approval of septic tank bids- oral bid from Byrd- \$375.00, Nordyke- \$400 plus depending on size of tank- Gary made motion for approval of cleanout of septic tank; Seconded by Sonny, motion carried.

Chairman made motion for approval of additional [unspecified amount] funds for digging up septic lids; Seconded by Sonny. Motion carried.

Approval resignation-Patti Myers-DMFPD Secretary- Chairman Kincaid has accepted Patti's resignation.

Appointment of Crystal Warner- DMFPD Secretary- Chairman Kincaid has appointed Crystal Warner as Secretary. Chairman Kincaid made motion for approval to appoint Crystal Warner as Secretary; Seconded by Paul, motion carried.

Sharon Nunnecamp has resigned as bookkeeper.

Chairman Kincaid made motion to appoint Katie Smith to take on the duties of bookkeeper. Seconded by Sonny, motion carried.

PUBLIC INPUT- Public input was allowed during the meeting.

Jason Gowdy said that the household furnishings given to the station, in Building C, should go to anyone who is in need of something

For matters not on the agenda. Any member of the public may address the board for up to 3 minutes/no disrupting (pursuant to 18-9-108, CRS) on topics pertaining to the District. A member of the public may not defer their time to another member so as to increase the other member's time beyond 3 minutes. No board action is permitted on items not on the agenda in accordance with Colorado's open meeting laws.

ANNOUNCEMENTS: Next Meeting January 17th @ 1800hrs

ADJOURNMENT: Paul made motion to adjourn; Seconded by Sonny, motion carried. Meeting adjourn at 2000hrs