

**DEER MOUNTAIN FIRE PROTECTION DISTRICT
SPECIAL BOARD MEETING MINUTES
June 8, 2018 @ 1800 hours.**

CALL TO ORDER: J.R. Niblett at 1800

Directors present: J.R. Niblett, Elaine Foster, Sarah Killough, Patrick Smith & Darcy Themel.

PRAYER by Patrick Smith

PLEDGE of ALLEGIANCE – led by J.R. Niblett

The Special Meeting was called to address the following:

1. Replacement for broken structure engine: J.R. explained that the District's Structure truck, engine 11, is out of service as the pump is not working and due to that it is not safe for firefighters to go into a structure fire. Sarah said that the District would not be able to buy a replacement engine without getting a lease. She thinks DMFPD will qualify for a lease for \$83,000 at 4.4% over 7 years.

- Sarah made a motion that if the Board decides to get a new truck there be a limit of \$100,000 with 83,000 borrowed. Elaine 2nd. Discussion: A public member asked what it would cost to fix the truck since it only has 6,000 miles on it. J.R. said the board would look at what it would cost to have it repaired but, being that it has a VW engine, he is not sure if a new engine could be gotten or if it would have to be rebuilt. The truck is 38 years old. Robert said there is over 200,000 hours on the pump. Scott Fallis suggested that the District check with Sangre de Cristo Electric (SDCEA) to see if funds could be borrowed from SDCEA at zero percent interest as the electric co-op that he works for offers this. He indicated that Electric co-ops all have an option to join this program, but it depends upon if they have joined or not. Elaine said that would be looked in to. Jerry St. John suggested checking with the Department of Agriculture Rural Development to see what programs they might offer. J.R. said if a replacement engine is purchased it would be certified. Elaine mentioned that she knows it's her responsibility to manage the District's financing, but that it's also the Board's responsibility to ensure that firefighters have reliable equipment to protect themselves and community. Nancy Reed inquired as to if estimates from more than one qualified person would be obtained. Motion carried.

- Elaine motioned that at least three reliable sources take a look at the engine and the board evaluate their findings prior to deciding to replace it. J.R. 2nd. Robert said that there have been nine major issues with E11 since early April and how there are a variety of issues. Motion carried.

2. Indian Springs, Station 3: Elaine thanked the eight members of Indian Springs (I.S.) for being present. Elaine laid out a couple of ground rules prior to discussing how everyone can work together so this project can proceed forward. First all threatening letters, foul language, harassment and arguing stop both towards DMFPD but also the Fremont Co personnel. Second request is to not engage in blame throwing, what happened in the past is over and no one on the present DMFPD board was involved with what transpired at Station 3. References to the past should be kept to a minimum except as needed to complete the work at hand. The board members and Karen agreed to the ground rules. The I.S. people present also agreed.

- Elaine motioned that a variance application regarding the District's construction project at Station 3 in I.S. be prepared. J.R. 2nd. Discussion: Elaine wanted to ensure that everyone had the same understanding of a variance. Jim Potter explained that a variance request is asking the county for the requirement that was not met, to be modified so that the project can move forward. Elaine asked the I.S. people present why they think a variance is needed. Scott Fallis, President of I.S. Land Owners Assoc. (ISLA) thinks that the best option is to get a variance, to eliminate having to move the building. Elaine explained that the DMFPD board only wants to have public discussions regarding Station 3 so that everyone is on the same page. Three members of ISLA board were present: Scott Fallis, Carl Jones & Nancy Reed. Elaine provided firefighter recruitment flyers for ISLA to utilize. Elaine explained that since March, the county has said that there could be no variance (due to the fact the building not only doesn't meet the front setback, but the county learned that it does not even meet the side set back requirement). At the Planning Commission meeting on 6/5/18, it came to light that Nancy Reed and Jim Potter were told the previous Thursday in a meeting with Matt Koch and Mike Cox, that there is an option for a variance. This a big change. Elaine asked that since Nancy got the county to say that DMFPD could potentially get a variance, that Nancy helps with the application and that it might work best if they do the application since they/she broke the

dam. Nancy said that is fine and we are happy to do anything. There was over 15 minutes of discussion as to what transpired previously regarding the variance or lack thereof.

Jim Potter explained that in their Thursday meeting the Matt Koch said if the old green building is taken down the front set back requirement will be met, but that there is still a problem meeting the side set back. But even Mike Cox said "I wouldn't take that old building down". ~52:00 Jim said that both P&Z and Mike Cox are open to a variance if the old green building is removed and he feels that the variance will be readily granted. He and Nancy will do the application and bring it to the DMFPD board for review in public.

Elaine provided some documentation for them to use as they see fit for the application. Karen will send Nancy the site plan showing the present building location and topography. If items are needed for the application, the whole DMFPD board will be contacted. Sarah requested to try to avoid having to tear down the old building.

Motion carried.

3. Station 4: J.R. motioned to withdraw the SRU application for Station 4. Elaine 2nd. Sarah discussed that she thinks the SRU should stay in place and post-pone going to the BOCC. Patrick and Elaine agreed. Elaine read the postponement letter. J.R. withdrew his motion. J.R. motioned to send the postponement letter to the county. Elaine 2nd. Motion carried.

4. Land Contract Property Issue: Elaine explained that the property the District is selling, 6727 Copper Gulch, does not have its own driveway. Elaine motioned that someone from the board analyze the situation and find out what is required to remedy the problem and put in a driveway. J.R. 2nd. There is no legal easement to 6272 Copper Gulch through the neighbor's property. The buyers will be asked to pay for the driveway permit. Patrick offered to help J.R. Motion carried.

5. Bank Migration: Sarah gave an update. New accounts have been opened: \$50,000 is in the new checking account, \$100 is in the Engine account. The Emergency Reserves and Capital Improvement account have been moved to the Bank of San Juans in full. Checks for the new account have been ordered. The board members that were approved to be on the account have received debit cards. Sarah has the new debit cards for the Engine account and will issue them when Great Western debit cards are returned.

6. Job Descriptions: J.R. and Sarah still need to do their job descriptions. Elaine made a motion to start to compile job descriptions and make them public. Patrick 2nd. There was discussion about making the job description public so that the public knows who does what so that they know who to call. They will all review the descriptions and will decide the best way to make them public. Motion carried.

7. Needs List: Elaine explained the need for a list of needs. Some of the items that should be on the list were mentioned. Then the list needs to be prioritized. Sarah has started a list and will collect input from the other board members.

8. Goals: Elaine wants to establish goals for 2, 4, 10 and 20 years. The board can send their goals to Elaine.

9. Bylaws changes

- **November meeting date:** It was decided that the by-laws did not need to be changed to accommodate the November meeting date, as the meeting dates were approved by the board and the dates have been posted.

- **Permanent audit committee, section 9 (L) (ii):** There was discussion regarding the fact that the board has not complied with this section. Karen will work on rewording this section and send it to the board for review and input.

10. Fire Truck Billing: Joe would like to see the District bill for Fire trucks and personnel when possible. Elaine checked with Business option to see if they do fire billing in addition to EMS billing. Business Options now does this. Karen suggested that the board also talks to other departments to learn how they do billing. Elaine motioned to instruct Business Options to implement the truck billing process for the District at the average rate of charged by other departments. Sarah 2nd. Motion carried.

ADJOURNMENT – J.R. motioned to adjourn. Patrick 2nd. Motion carried. Meeting adjourned at 19:43